



CIPS

SASKATCHEWAN

The Association of Saskatchewan's IT Professionals

A Brand New Day:

2014 – 15

ANNUAL REPORT

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A NOTE FROM THE CIPS SASKATCHEWAN BOARD OF DIRECTORS

Thank you for reading the 2014 – 15 CIPS Saskatchewan annual report. CIPS Saskatchewan exists to support and enhance the careers of IT professionals in this province. It is the only legislated IT professional association in this province, and provides a clear and comprehensive Code of Ethics and Professional Conduct to guide its members as they build their careers and the IT industry.

We have titled this, our first annual report, "A Brand New Day" because it marks the first step in our move toward greater accountability to the membership. Not only do we want to be more accountable for the decisions we make on your behalf, but our ultimate goal is to engage you to join us as we strive to grow membership.

We, the Board of Directors, are volunteers: most of us have IT jobs in this province and families too. We urgently need more volunteers to meet the challenges we face head-on: challenges that include ever-decreasing membership numbers, which inevitably leads to dwindling revenues – which are necessary to provide vital professional development programs to our members.

Please consider becoming a volunteer. If you aren't able to commit to the 5 -10 hours needed each month to join the Board of Directors, there are numerous other ways to volunteer that are also important to the health of the organization. Join a committee and help build strong careers and awareness of IT industry issues in the public eye. You will enjoy the collegial networking opportunities with like-minded professionals who want innovative ways to build their careers and enhance the industry. You will have the ability to influence the selection of professional development programs we provide to our members.

We know you have a great deal to offer CIPS Saskatchewan – and whatever you do will help our organization become stronger and more influential. Please contact a Board member or the Executive Director to let us know you're ready to share your time and expertise to keep CIPS Saskatchewan growing into the future.

CIPS Saskatchewan Board of Directors

CIPS SASKATCHEWAN: THE ASSOCIATION OF SASKATCHEWAN'S IT PROFESSIONALS

CIPS Saskatchewan is the only legislated association for IT professionals in the province. Since 1958, CIPS has helped strengthen the Canadian IT industry by establishing standards and sharing best practices for the benefit of individual IT professionals and the sector as a whole. Together, Canada's provincial societies represent thousands of members across the country.

CIPS provides and coordinates vital services and programs for its members, including:

- networking opportunities
- professional IT designation certification programs (I.S.P. and ITCP)
- accreditation for IT post-secondary programs
- a niche IT job board
- a voice to government
- representation of Canadian IT professionals on the international forum
- facilitation of on-going professional development
- safeguarding of the public interest

CIPS CODE OF ETHICS AND PROFESSIONAL CONDUCT

As demand for professional IT services continues to grow around the world, IT practitioners need to command the confidence and respect of the public. Therefore, IT professionals must establish and maintain a reputation for both integrity and competence.

The CIPS Code of Ethics and Professional Conduct was developed to establish ethical and enforceable standards. The Code shows that CIPS has taken steps to ensure professionalism and integrity to protect the public interest.

Ethical Principles

The following five ethical principles are derived from the CIPS *Code of Ethics and Professional Code of Conduct*. All CIPS members are committed to these principles and perform their work with due regard for public health, safety and the environment.

1. Protecting the Public Interest and Maintaining Integrity

CIPS members protect the public interest and discharge with integrity all duties and services owed to the public, Information Technology (IT) professionals, clients or employers.

2. Demonstrating Competence and Quality of Service

CIPS members owe their client or employer a duty to be competent to perform any IT service undertaken on such a party's behalf. CIPS members serve their client or employer in a conscientious, diligent and efficient manner by providing a high quality of service and by not undertaking a matter without honestly feeling competent to handle it.

3. Maintaining Confidential Information and Privacy

CIPS members hold in strict confidence all information concerning the business and affairs of the client or employer without exception.

4. Avoiding Conflict of Interest

CIPS members do not place personal or professional interests, or those of colleagues, above interests of the public and/or client or employer, and avoid situations where there is a significant risk that the interests of the member may conflict with the public and/or client or employer.

5. Upholding Responsibility to the IT Profession

CIPS members assist in maintaining the integrity of CIPS and the IT profession. They support and advance the interests of CIPS and the IT profession, and respect the rights and professional aspirations of their colleagues.

MEET THE BOARD OF DIRECTORS



Thomas Boxall
PRESIDENT

Thomas Boxall started his IT career with the Canadian Forces as a Signal Operator, where he was proud to serve a Tour of Duty in Afghanistan in 2004. In 2007, Thomas began working at ISM Canada, an IBM company where he was first introduced to CIPS and its goal of promoting IT professionalism within the IT industry. Thomas successfully completed several projects over the next seven years due to his commitment to IT Professionalism and eagerness to always find a solution. In 2014 Thomas moved to Lexcom Systems Group to pursue his goal of becoming an IT Architect, and currently serves as Manager of Research & Development.



Shaun Herron
VICE PRESIDENT

Shaun joined the CIPS Saskatchewan Board of Directors in 2014 and has been a member of CIPS since 2005. Shaun has been working in the IT field for over 25 years, all with the same company, ESTI Consulting Services. Shaun has performed a number of roles as a Consultant including System Management, System Architecture, System Analysis, and Project Management. Along with being an I.S.P, ITCP, Shaun is a Professional Project Manager (PMP), a Certified Computing Professional (CCP), an Enterprise Architect (TOGAF), ITIL certified, and PROSCI Certified in Change Management. In his time at ESTI, Shaun has seen the company grow from one employee and a Saskatchewan focus to over 40 employees and a national focus. Shaun has performed consulting engagements in all four Western Canadian provinces. Shaun enjoys working with the CIPS Board and looks forward to strengthening CIPS Saskatchewan in the coming years.



Ryan Francis
TREASURER

Ryan joined the CIPS Saskatchewan Board of Directors in 2012 and has held the role of Treasurer for the past two years. Ryan brings to the board over 18 years of Information Technology professional experience. His background includes management roles within a wide range of technical disciplines including strategic planning, project management, marketing and architecture. His experience was gained through past employment at CSC, a leading global consulting and systems integration company; BHP Billiton, a global natural resources company and the Government of Canada's National Research Council. Ryan currently heads the Information and Communication Technology department for Prairie Plant Systems and its subsidiaries, focusing on technology development within the biopharmaceutical sector.



Fred Buschau
SECRETARY

Fred joined the CIPS Saskatchewan Board of Directors as Secretary in May of 2015. With advanced degrees in Chemistry and Computer Science, Fred currently holds the position of CEO and founding partner of Garda Tech Advantage Inc. Fred has over 18 years of experience at organizations ranging from Crown corporations, the largest privately held corporation in the United States and the world's largest mining company. Fred's skills and experience cross the manufacturing sector, finance, agriculture, food processing, mining, and small technology start-ups to name a few.

Fred's strong leadership, organizational skills, proven project and process management as well as detailed technical knowledge help him to provide strategic direction and technical solutions to the organizations he has worked for. Fred has provided industrial business and manufacturing expertise linking long-term business objectives, strategy and process to IT strategy and has acted as a technology advisor on numerous projects with budgets exceeding 5 million dollars.

Fred currently holds professional designations from CIPS (I.S.P. 2009), from the PMI (PMP 2010) as well as the ITIL Foundation certification (2011).



Bev Gooding
REGISTRAR

In the early 70s, Bev started her IT career at a mining company in Thompson, Manitoba where she worked in the field for 10 years. In 1982, she moved to Regina and accepted a position with SGI where she worked for 32 years in various IT roles on many different systems which included auto, finance, reinsurance, claims, commercial lines, personal lines, and smaller supporting systems throughout the corporation; Bev retired in July 2014.

She started volunteering for CIPS Regina in 1991 when a prominent member convinced her that she could benefit her career in this unique organization. She served as a co-Program Director, finding speakers, venues and managing the details for monthly presentations. Bev also served as Vice-President, President, Chair of Spring Seminars and Regional Director for CIPS Regina, and also represented CIPS Regina at the national level in several roles.

Bev was active on the committee to amalgamate CIPS Saskatoon and CIPS Regina into CIPS Saskatchewan. She was also on the committee to legislate the I.S.P. designation for the province as well. After CIPS Saskatchewan was established, Bev became the Registrar.

Bev reports that working for CIPS in different capacities provided opportunities to develop and enhance skills that helped her personally and in her professional position. She learned and was able to employ skills such as project management, working with volunteer staff, interviewing for appropriate presenters, assisting and directing others in their roles, learning nuances of dealing with government, and interacting with other CIPS sections and CIPS National.



Yashu Bither

CHAIR,
PROFESSIONAL CONDUCT

Yashu has been volunteering with the CIPS Saskatchewan board for almost 8 years and was instrumental in the development of the Professional Conduct portfolio. An exceptional IT professional with a unique blend of strong technical, business, project management and change management skills, he has demonstrated continuous professional development and growth in his successful IT career. Yashu believes in networking, collaboration and building/maintaining relationships with his clients, team members and stakeholders. He holds a M.Sc. in Computer Science from University of Regina, Bachelor of Computer Engineering from India and several professional designations of Information Systems Professional (I.S.P.), Information Technology Certified Professional (ITCP) and Professional Engineer (P. Eng.). He is also a current member of International Institute of Business Analysis (IIBA). Yashu has been a member of a Toastmasters club for 4 years, which has helped in enhancing his communication and presentation skills.



Travis G. Weber

CHAIR,
PROGRAMS COMMITTEE

Travis began his IT career in Saskatchewan in May of 2000 after having graduated from the SIAST Palliser Campus' – Computer information Systems program. He also holds professional designations: ITIL, I.S.P., and ITCP.

In 2000, he joined The Cooperators as a Programmer Analyst where he acted as a Software Developer and Project Manager for a variety of automated reporting solutions. In 2003, he accepted an IT Coordinator position with a rural health region, which provided opportunities to grow as a leader through various leadership positions. Travis also spent time working exclusively at the Governance level through Board Authorities and local municipal bodies. In 2010 and 2011 Travis accepted roles with two local Managed IT Service providers where he was able to act as a Senior Leader in servicing thousands of clients and customers. He was notably involved in providing desk services and early

exposure to burgeoning Cloud Solutions technologies. By the time he joined WBM in 2012, he'd gained experience leading several national service offerings spanning multiple countries and serving thousands of customers. At WBM, where he was appointed as Chief Technical Officer in August, 2015, Travis led the creation of a nationwide Managed IT Services offering that's emerged as a market leader in Saskatchewan.



Myrna Williams
PUBLIC APPOINTED DIRECTOR

Myrna Williams is the public-appointed member of the Board of Directors, a position required through the *CIPS Saskatchewan Act* and appointed via Order-in-Council by the Lieutenant Governor of Saskatchewan. First appointed in 2009 and currently finishing her second consecutive term, Myrna operates her own successful practice as a communications consultant. As the only non-ISP board member currently allowed, she has collegially shared her strategic communications expertise and counsel to develop and implement CIPS programs and communications, in addition to serving as public watchdog. During her tenure with CIPS Saskatchewan, Myrna reports that she has enjoyed working with her colleagues on the board, and learning about the organization, the IT industry, and the challenges and opportunities that CIPS faces.



Maria Galati
EXECUTIVE DIRECTOR

Maria Galati has been the CIPS Saskatchewan Executive Director since 2009. She brings to the role a strong combination of event management, sponsorship-building, and membership/volunteer management skills. Since joining CIPS Saskatchewan, Maria successfully acquired new sponsors and identified program partners. As the ED, Maria's work supports both the CIPS' board and membership. Maria attends most committee meetings and helps coordinate the needs of the committee chairs and other volunteers.

PRESIDENT'S REPORT

As we close off the 2014 - 2015 year, I look back at our accomplishments, and the challenges we met, and feel confident of the direction that CIPS Saskatchewan is heading. We faced many challenges over the last year, but with the hard work and dedication of our volunteers, we are striving to overcome those challenges. As I leave the role of CIPS Saskatchewan president and move into the role of past president, I'm confident that I'm handing over the reins to a competent and driven team.

CIPS Saskatchewan could not run without the hard work and dedication of our volunteers. I would like to thank all our volunteers, from our various committee members, to our Board of Directors. I also want to thank Shane Ridgway, a former Director, who moved to Alberta this year in the middle of his term: Shane was a great volunteer for several years.

This year I'm pleased to see an increase in the number of volunteers in our Program Committee. We also welcomed a new member to join the Board of Directors; please help me formally welcome Fred Buschau, who has taken the role of Secretary of the Board. I do want to tell all of you that we need more volunteers. Our organization is only as strong as the team we have. Volunteering with the Board or on a committee is a great way to meet new people, and build your IT career. Please consider making a commitment to CIPS Saskatchewan this year.

In recent years, and this last year is no exception, CIPS Saskatchewan has faced serious challenges: a decrease in membership, and a decrease in attendance to our events. We cannot do what we want for the membership if we cannot stop these losses. Therefore, this spring the CIPS Saskatchewan Board met to discuss how to turn these trends around and be more relevant to the members, and the IT community as a whole.

Recently CIPS Saskatchewan has been approached by several organizations seeking to reach out to the IT industry. Some are seeking new contacts and clients from within the IT industry, some are seeking our expertise on professionalism, ethics, and how to communicate with businesses in the IT industry. As CIPS moves forward we need to reach out to these different organizations so that we can gain from their unique strengths. In return, CIPS and its members will have new opportunities to reach out to new industries that we have traditionally overlooked.

I'm excited to tell you that, in the upcoming year, we are planning to launch new initiatives. We want to provide more opportunities for our members to

network with members in the IT community, graduate students, and with members of other industries. We want to provide more professional development opportunities, but we need your help to grow and succeed! I encourage everyone here today to seek out our Board of Directors, or our Executive Director and I assure you, there is a role for you to help your own professional association this year. We have many volunteer positions on several of our committees that need your volunteer time and ideas.

I have been the CIPS Saskatchewan President for over a year and a half, and while I'm sad to be leaving the position, I'm happy to be passing the position to Shaun Herron. I'm confident that the 2015 - 2016 year will be a year of change and growth for CIPS Saskatchewan. Again, I issue an invitation to everyone. CIPS Saskatchewan is what we – the members – make it. If you want to help shape the future of CIPS Saskatchewan, I encourage you to reach out to our Board Members, or our Executive Director about all the opportunities you have to volunteer. Thank you everyone for this opportunity to serve as your President.

COMMITTEE REPORTS

CIPS Saskatchewan operates through its bylaws and the activities of several committees, including three standing committees: the Membership, Professional Conduct and Discipline Committees. Board members also participate in CIPS National committees and meetings, which provides national networking and cooperation opportunities. There are other committees, including the Programs and the Business Development Committees – and all have room for more participants. Consider volunteering to grow your career and strengthen your professional association!

Treasurer's Report

Ryan Francis

CIPS Saskatchewan has posted a loss for the year of \$9,293.17.

Some reasons for the loss include:

- a 13% loss in membership fee revenue
- a small loss of \$25 from events
- a 19% increase in professional services expenses
(executive director & bookkeeping)

Despite the loss, CIPS Saskatchewan continues to maintain a healthy balance with \$94,246.76 in current assets.

The challenges with membership loss and event attendance are consistent with the other CIPS chapters as CIPS continues to face competition pressure for IT departments professional development dollars.

Secretary's Report

The CIPS Board met nine times in this past fiscal year and the Executive Committee met five times. The Board also attended two board retreats in Davidson. At the October retreat, the board's focus was board orientation and the spring retreat focused on strategic planning.

During this past year, the Executive Direction stepped in and temporarily filled the position until the secretary position was filled. In May, Fred Buschau stepped up as a volunteer, and was appointed to the secretary position.

Registrar's Report

Bev Gooding, Chair, Membership Committee

Unfortunately, this has not been an exemplary year for membership increase. In fact, there was a drop of 44 members. The year began on July 2014 with 249 members and ended in June 2015 with 205 members. The largest decrease came from January 2015 to June 2015. The majority of dropped members were regular, and there were a few retired and certified members. The following is a breakdown of the current membership:

- 130 members with designation
- 10 retired members with designation
- 65 members without designation

Unfortunately our membership classes are not meeting the requirements of our membership. There is a growing number of members retiring, changing to positions that no longer include IT work, students, students entering the IT workforce, etc. for whom we cannot accommodate with our current membership classes. Currently we are using CIPS National's membership class structure to enable us to fulfill this gap as best we can. We are investigating the possibility of incorporating new membership classes into our bylaws that will accommodate these people. Also a movement has begun to standardize the membership classes across Canada.

Programs Committee

Travis Weber, Chair

The Programs Committee plans and delivers relevant and educational professional development luncheon presentations in Regina and Saskatoon. Sincere thanks are extended to the volunteers on this committee: Chair Travis Weber, Thomas Boxall, Alan Dedman, Rhonda Eberle.

During this reporting period, nine professional development luncheons were held in Regina and six in Saskatoon.

- over 600 people attended the luncheons
- topics included "Legal Issues in Cloud Computing," a panel discussion on Professionalism and Ethics in Technology, and a presentation on selecting an IT Service Management Tool.



Thank-you to the esteemed panelists who led the discussion on "Professionalism and Ethics in Technology" at a CIPS SK Luncheon held in Regina, February 2015.

Left to right: Kathy Lys, CBAP, IIBA (South Saskatchewan Chapter), James Barr, CPA, CA (Partner, Risk Consulting), Robert McDonald, P. Eng, Shaun Herron, I.S.P., ITCP (CIPS Saskatchewan Vice President), Kimberley Schmidt, PMP, Thomas Boxall, I.S.P., ITCP (CIPS Saskatchewan, President)

Business Development Committee

Ryan Francis, Co-Chair, Myrna Williams, Co-Chair

The Business Development Committee is responsible for marketing, communications, media relations, and sponsorship, and is tasked to develop opportunities to promote CIPS Saskatchewan to its members and the public, and to increase membership and volunteerism.

Sponsorship was previously held under a separate portfolio; however, with the departure of Board member Atul Verde, it has now been brought under the Business Development portfolio. At this time, we extend thanks to Atul for the fine work he did for CIPS Saskatchewan. The current committee includes Ryan Francis, Myrna Williams and Maria Galati and more volunteers are welcomed to this busy portfolio.

During this reporting period, the committee focused efforts on carefully selecting and purchasing branded items to be distributed as door prizes and thank-you gifts for monthly luncheon presentations, and for departing Board members. All items are IT-related and developed to promote our corporate colours and logo. Other considerations included selecting items that non-members would observe the recipient using, thus providing another promotional opportunity for the organization.

Most importantly, we also developed an annualized schedule of events and strategic communications plan, to help the entire Board adapt to planning in a timely way for the annual general meeting held each September. The schedule was put forward with a communications plan for the AGM that included developing and distributing an annual report prior to the AGM in efforts to encourage volunteerism within CIPS Saskatchewan, to increase membership, and to build awareness amongst industry leaders. This was presented at the Spring Board retreat in Davidson, and approved by all attendees. This annual report – our first – is one of the most important deliverables included in that plan.

As she concludes her second and final three-year term as the Public Appointed Director, we wish to recognize the generous contributions of Myrna Williams, who has been instrumental in the development and launch of the Board's new strategic direction and communication plan, including the creation of this first annual report.

Professional Conduct Committee

Yashu Bither, Chair

As the Chair of the professional Conduct Committee (PCC), I am pleased to say that to date we have not had any grievances. CIPS members are bound by a Code of Ethics and the Standards of Conduct that defines the IT profession, and protects the public interest. Visit <http://www.cips.ca> for additional details.

We at CIPS Saskatchewan encourage you to come forward with any IT professional misconduct against a certified* or a regular member of CIPS Saskatchewan. For any inquiries or learn about next steps, please contact Saskatchewan@cips.ca.

**Source <http://www.cips.ca/isp>: The I.S.P. is legislated as a self-regulating designation in six provinces: British Columbia, Alberta, Saskatchewan, Ontario, New Brunswick and Nova Scotia. Other provinces are working toward similar legislation through their provincial government.*

Discipline Committee

Ryan Francis, Chair

The Discipline Committee is formed to handle disciplinary complaints and appeals under the regulations of the society. One key area of responsibility within this committee is the action of removing an individual's I.S.P. designation due to a disciplinary action.

The Discipline Committee provides important governance of our professional association within Saskatchewan and ensures our employers and business partners that CIPS Members and I.S.P. holders are held to the Code of Ethics and Professional Conduct.

There were no complaints registered against our members this past fiscal year and therefore the Discipline Committee did not meet. As a self-regulating organization it is critical that we remember it is not CIPS regulating members it is about members regulating members. Our professionalism is on the line! The word 'Professional' is not just a label, it comes with responsibility and obligations. We must ensure our qualified professionals are providing trusted services to their stakeholders. Professionals have the responsibility to 'protect the public' and our CIPS Code of Ethics and Professional Code of Conduct really highlight what this means:

1. Protecting the Public Interest and Maintaining Integrity
2. Demonstrating Competence and Quality of Service
3. Maintaining Confidential Information and Privacy
4. Avoiding Conflict of Interest
5. Upholding Responsibility to the IT Profession

Report on Volunteers & Sponsors

Maria Galati, Executive Director

CIPS Saskatchewan's continued success has been due to the commitment of our volunteers. Volunteers sit on committees, help out at the luncheon events and most importantly, they sit on our CIPS SK Board who are responsible for managing the business.

The various committees are chaired by a board member and the committees are made up of CIPS members. CIPS volunteers are not only from the membership but they are also from the community.

On behalf of the board and members our sincere thanks to the volunteers who give of their time.

THANKS TO OUR SPONSORS

CIPS Saskatchewan was successful in maintaining the sponsorship program. This year we saw a slight increase in sponsorship revenue and we also welcomed a new sponsor.

For more than five years, we have been sponsored by:

- ISM
- SaskTel
- Art of Change
- Vitera
- SGI
- CanadaLife

New this year, we welcome our newest sponsor, Online Business Systems.

CIPS SK sponsors' continued financial support of the programs demonstrates their leadership in the IT community.

Our thanks to our sponsors for their financial support.



AGM Minutes, 2013 – 2014

2013 – 2014 CIPS Saskatchewan AGM

Minutes

Monday September 29th, 2014

Welcome and Introduction

Thomas Boxall welcomed everyone and introduced Brenda Byers, Chair, CIPS National Board.

Welcome everyone and thank you for coming. The demands on IT are growing, and this places many pressures on our workload. I would like to thank everyone for taking valuable time out of their day to be here today for our AGM.

I would like to thank SaskTel for sponsoring our AGM. SaskTel has been a long time supporter of CIPS, and we appreciate their support. We would like to thank SaskTel for the use of their teleconference facilities, and providing the meeting rooms, both in Regina and Saskatoon.

Now a Greeting from the CIPS National Chair, Brenda Byers

Greetings from CIPS National

Brenda Byers

- *CIPS National office will be going virtual*
- *Savings from new model, will support projects, improve membership services, provide more webinars*
- *Members are encouraged to visit the CIPS website*
- *There has been a growth in online resources*
- *The job board is also an excellent resource*
- *Members are encouraged to join the LinkedIn profile*
- *Congratulations to CIPS SK which has continued to grow and show stability*
- *CIPS SK is successful due to its programming*

1. Confirm Quorum

In Regina there were 12 certified I.S.P. members and 5 board members in attendance. In Saskatoon there were 3 certified I.S.P. members and 1 board members in attendance. With over 10 certified members and more than 50% of the board present, quorum was declared.

2. Meeting convened and was called to order.
The meeting was conducted via SaskTel's Teleconference facilities in Saskatoon and Regina. President Thomas Boxall chaired the meeting.

2.1. Motion: To accept the agenda
Moved by Shane Ridgway.
Seconded Janice Muir.
None opposed, motion carried.

2.2. Motion: to approve the minutes of the 2013-2014 AGM
Moved by Dawn Thomas
Seconded Darrell Getz.
None opposed, motion carried.

3. Officers' Reports

3.1. President's Report

The IT industry is an industry of change, and as the IT professional organization in Canada, we must change along with our industry. CIPS National is currently in the process of transitioning to a new model that will better meet the requirements of the CIPS Provincial chapters. This will lead to new opportunities for CIPS members to get involved in shaping the future of IT professionalism in Canada. Likewise CIPS Saskatchewan is transitioning to better serve you, the members. But we can't do this on our own. We need your support, your opinions, and your volunteer hours to ensure this change is productive, sustainable, and meaningful. I encourage everyone here today to contribute, to help us shape CIPS Saskatchewan. To volunteer on our various committees, to help run our luncheons, and to be the voice of IT Professionalism within your workplaces. For a list of our committees and their time requirements, please contact Maria, or one of the Board of Directors. While many industries shy away from change, IT embraces it. Help us shape the future of CIPS.

If it wasn't for the hard work of our Executive Director, Maria Galati, we wouldn't be able to run our events as smoothly or efficiently. Maria your ability to handle all the behind the scene tasks, administration, and fine details has directly contributed to CIPS Saskatchewan's success. Please help me thank Maria.

Finally I would like to thank the many volunteers that sit on our committees, run our events, and provide their expertise to the Board of Directors. With your help we have put on several successful luncheons in Regina and Saskatoon, we have

raised awareness of CIPS within the IT industry, and we have made our message of IT Professionalism heard.

CIPS Saskatchewan could not exist if it weren't for the hard work and dedication of our volunteers. I want to personally thank all the Board of Directors. Through your hard work, we have made CIPS Saskatchewan one of the most successful chapters in Canada. We have seen the largest growth of members and I.S.P.s per capita of all the provinces, and our voice is one of the most respected at CIPS National. The members of the Board of Directors are:

- Thomas Boxall, President
- Derek Risling, Past President
- Ryan Francis, Treasurer
- Bev Gooding, Registrar
- Tiffany Simister, Secretary
- Myrna Williams, Public Appointed Director
- Om Agrawal
- Shane Ridgway
- Shaun Herron
- Will Craddock
- Yashu Bither
- Atul Varde

3.2. Treasurer's Report

Ryan Francis presented the review of the 2013-2014 Financial Statements.

I, Ryan Francis as CIPS Saskatchewan Treasurer, present the financial statements for the period ending June 30, 2014. These statements have been prepared by Breen & Associates our designated accountant for fiscal 2013-2014 with assistance from Goldene Mills, our CIPS SK bookkeeper. The statements were prepared as part of our annual review. An accounting review is not as thorough as an audit but does provide a professional third-party review of our financial status.

I am confident that these statements accurately present the financial state of CIPS SK. It was another positive financial year with a stable balance sheet (even posted a small gain of \$18). With \$100k in cash savings, I am very happy to report that CIPS SK has remained financially healthy.

3.2.1. Motion: To accept the Financial Statements

Moved by Dawn Thomas

Seconded by Fred Bachu

None opposed, motion carried.

The next order of business required is to select the accountant for CIPS SK for the next fiscal year. We have been using Breen & Associates for the last 5 years and

during this time we have had some concerns which has prompted us to look into accountant alternatives.

I would like to present our findings for accounting options:

1. Breen & Associates: \$1600
2. Ken Gienow, CPA: \$1000
3. Crowe MacKay LLP: \$2500 per year with 3 year contract, \$3000 without contract

With this information I would like to make a motion to appoint Ken Gienow, CPA as our designate accountant.

3.2.2. Motion to appoint accounting firm for 2014-2015
Moved by Fred Buschau
Seconded by Shane Ridgway
None opposed, motion carried.

4. Board Members

Board Members

The board position of Vice President and Secretary are currently vacant.

In order to grow, an organization needs new ideas. Please join me in welcoming our new members to the CIPS Saskatchewan Board of Directors:

- Travis Weber

4.1 Board Members

There are two executive positions opened, Secretary and Vice President.

4.2 Elections of board members

Nomination of Travis Weber was put forward for the position of member at large.

4.2.1 Call for nominations from the floor was put forward.

- no nomination was put forward.

4.2.2. Motion that nomination cease

- Moved by Bev Gooding seconded Janice Muir.
- None opposed, motion carried.

4.2.3 Election

- Ryan Francis cast the vote to nominate Travis Weber to the CIPS SK Board.
- With no other nominations put forward, Travis Weber's nomination was accepted.

5. Outgoing Board Members

I want to thank our outgoing Board Members for their hard work over the last year. CIPS Saskatchewan could not be as successful if it wasn't for your hard work. Please join me in thanking:

- Derek Risling
- Tiffany Simister
- Atul Varde

At this time I would like to invite Bev Gooding to formally welcome all our new I.S.P.s and ITCPs.

6. Bev Gooding presented the list of newly certified I.S.P.s.
2013-2014 CIP SK Members

Jose Cabrera I.S.P.
 Steven Sagal I.S.P.
 Christine Trinh I.S.P.
 Keith Bjorndahl I.S.P.
 Kimberly Jasken I.S.P.
 Kevin Waddell I.S.P.
 Trent Lowes I.S.P.
 Doug Busch I.S.P.

Shinta Mayasari I.S.P.
 Emmanuel Edem I.S.P.
 Christopher Helt I.S.P.
 Bally Uppal I.S.P.
 Tanya Winsor I.S.P.
 Dustin Poole I.S.P.
 Justin Stade I.S.P.

Travis Weber, ISP, ITCP was also recognized for his qualifying for the ITCP.

7. Maria Galati presented the upcoming programs in Saskatoon & Regina.

October 16, Saskatoon

Presenter: Dwight Kayto & Geoff Cole

Title: Selecting an IT Service Management Tool – all that glitters is not gold

Presentation Overview: With an overwhelming number of tools available to manage critical IT work processes, it is important to start with the end in mind. This presentation will provide a high level overview of how to select a tool, what to look for and, most importantly, where to start.

October 22, Regina in collaboration with IIBA

Presenter: Rafael McRaven, SaskPower

Title: Leading Change. And the Projects that Make Us Crazy.

Presentation Overview: This talk covers the nuances of leading change in large organizations. Core concepts are introduced to contextualize popular methodologies such as PROSCI. Real life examples are provided to help analysts understand how change efforts are typically mismanaged and what can be done to minimize or avoid the ensuing insanity

8. Questions / discussion arising from the floor
No questions from the floor.

9. Adjournment

9.1 Motion: Adjourn 2013-2014 AGM meeting
Moved by Shane Ridgway.

FINANCIAL STATEMENTS

I, Ryan Francis, Treasurer of CIPS Saskatchewan for this reporting period, present the financial statements for the period of July 1, 2014 to June 30, 2015. This fiscal year we had our financial statements prepared by Ken Gienow, CPA, with assistance from our bookkeeper, Goldene Mills.

Canadian Information Processing Society of Saskatchewan Inc.
Financial Statements (unaudited)
June 30, 2015

NOTICE TO READER
ACCOUNTANT'S COMMENTS

To the Members

I have reviewed the balance sheet of Canadian Information Processing Society of Saskatchewan Inc. as at June 30, 2015 and the statements of earnings, retained earnings (deficit) and changes in financial position for the year then ended from information provided by the treasurer.

I have not audited or otherwise attempted to verify the accuracy or completeness of the financial statements and the information contained therein. Readers are cautioned that these statements may not be appropriate for their purposes.

Kenneth B. Gienow

Chartered Professional Accountant

Regina, Canada

July 24, 2015

Canadian Information Processing Society of Saskatchewan Inc.
Income Statement
Twelve Months Ended
June 30, 2015
(unaudited)

REVENUE:	<u>2015</u>	<u>2014</u>
Membership fees	56,195	66,318
Sponsorships	6,500	6,050
Meetings	17,575	17,672
Interest	167	663
Other income	0	680
TOTAL REVENUE	<u>80,437</u>	<u>91,383</u>
GENERAL AND ADMINISTRATIVE EXPENSES:		
Accounting and legal	4,380	3,463
Advertising and promotion	11	123
AV costs	1,995	2,192
Awards and gifts	133	63
Bad debt expense	25	31
Branded items	1,422	1,926
Executive services	25,260	21,375
Executive meetings	1,157	196
Facility expense	821	1,076
Guest Speakers	55	412
Interest and bank charges	442	489
ISP recognition	1,000	0
Lunch and dinner meetings	14,729	14,602
Membership fees to CIPS Canada	34,430	41,240
Miscellaneous	0	50
Office supplies	3,335	3,442
Printing & mailing	35	185
Regional Director expenses	500	500
TOTAL EXPENSES	<u>89,730</u>	<u>91,365</u>
NET INCOME (LOSS)	<u>-9,293</u>	<u>18</u>

Canadian Information Processing Society of Saskatchewan Inc.

Balance Sheet

as at

June 30, 2015

(unaudited)

ASSETS	<u>2015</u>	<u>2,014</u>
Current Assets		
Cash	77,519	85,724
Short term Investments (at cost)	14,662	14,596
Accounts receivable	<u>2,066</u>	<u>1,571</u>
Total Current Assets	94,247	101,891
Credit Union Equity	51	51
TOTAL ASSETS	<u>94,298</u>	<u>101,942</u>
LIABILITIES AND MEMBERS EQUITY		
Current Liabilities		
Accounts payable	<u>3,055</u>	<u>1,406</u>
Total Current Liabilities	3,055	1,406
Equity	100,518	100,518
Opening Retained Earnings	18	0
Current Income (Loss)	<u>-9,293</u>	<u>18</u>
Ending Retained Earnings	-9,275	18
Total Equity	91,243	100,536
TOTAL LIABILITIES AND MEMBERS EQUITY	<u>94,298</u>	<u>101,942</u>

Canadian Information Processing Society of Saskatchewan Inc.
Statement of Cash Flows
Twelve Months Ended
June 30, 2015
(unaudited)

	<u>2015</u>	<u>2014</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Net Income	0	18
Decrease in accounts receivables	0	1,639
Increase in accounts payable	1,648	1,406
Decrease in Credit Union equity	0	202
TOTAL CASH GENERATED	<u>1,648</u>	<u>3,265</u>
 USES OF CASH		
Operating activities		
Net Loss	9,293	0
Increase in accounts receivable	494	0
TOTAL CASH USED	<u>9,787</u>	<u>0</u>
 CASH, BEGINNING OF YEAR		
	100,320	97,055
INCREASE (DECREASE) IN CASH	<u>-8,139</u>	<u>3,265</u>
CASH, END OF YEAR	<u>92,181</u>	<u>100,320</u>

Canadian Information Processing Society of Saskatchewan Inc.

Notes to Financial Statements

June 30, 2015

(unaudited)

1. Significant Accounting Policies:

The financial statements have been prepared in accordance with generally accepted accounting principles.

2. Contingent liabilities

There were no outstanding contingent liabilities as of June 30, 2015.

3. Subsequent Events

CIPS advises that there have been no material financial changes since year end.

Professional board photos taken by Susan H. McGillivray, (CIPS Member), Regina and by Lisa Landrie, Shutterbug 80, Saskatoon.



CIPS SASKATCHEWAN

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