

**Saskatchewan's Association of Information Technology Professionals**  
**Annual General Meeting Minutes**  
**October 9, 2012**

**Greetings from SaskTel**

Derek Risling introduced Trevor McDonald who brought greetings from SaskTel  
Trevor McDonald, B. Sc., I.S.P.,  
Director IT Infrastructure

Trevor brought greetings and spoke about IT being everywhere, and that CIPS is only as strong as its members.

Thanks to everyone from SaskTel.

**1. Confirm Quorum**

Quorum was reached with 7 members Saskatoon, including 5 board members and 16 members in Regina including 4 board members; quorum was achieved with 50% of board present and 10 certified members.

**2. Call to Order****2.1. Motion: Accept the Agenda**

Moved by Jonathon Johnson  
Seconded by Janice Muir  
Motion carried.

**2.2. Motion: Approve the minutes of the 2011 AGM**

Moved by Janice Muir  
Seconded by Brenda Byers  
Motion carried.

**3. Officer's Reports**

The meeting was called to order via SaskTel's Teleconference in both Saskatoon and Regina. Interim President Derek Risling chaired the meeting.

**3.1. President's Report**

Good afternoon everyone. Thank you for attending our Annual General Meeting.

My name is Derek Risling, and I am the CIPS interim president, and it is my pleasure to deliver this year's President's Report to the membership.

The past twelve months have been eventful for our society. In 2011 the CIPS board of directors renewed our focus on the value and importance of IT professionalism, both to our members, and to all those who avail themselves of IT services. There has been an effort to promote the value of CIPS members to those outside of our profession. To that end, in 2011, CIPS did not hold our annual spring seminar, but rather partnered with the Sask 3.0 Summit in order to promote IT

professionalism to a new audience. Our summit experience was mixed; the CIPS technology track sessions were well received, however, we did not achieve our desired impact with summit audience overall. While we may not repeat our involvement in this specific event, increasing the profile of CIPS and CIPS members will remain a key priority.

Our luncheon program series continued in both Regina and Saskatoon throughout the year. Our CIPS lunch session continue to be both a source of professional development, as well as an opportunity to remain in touch with developments in our province's IT community, and to connect with fellow IT professionals. Our lunch program for this year is poised to get underway and later in this meeting, you will hear about some of the upcoming programs.

As always, volunteerism remains a key concern for our organization. Being volunteer driven, we require the donation of time from our members in order to keep our operations moving forward. Our previous AGM marked the end of the term of Dean Hartley as our president, and without a sitting Vice-President left us with vacancies in two of our key board positions. Mr. Shane Ridgeway stepped forward to fill the presidency. Shane helped to ensure that the Summit, lunch programs, and board operation continued successfully throughout the year. Unfortunately, due to a change in circumstances, Shane was unable to continue as CIPS president. I'd like to take this opportunity to recognize Shane Ridgeway for his efforts, and for the time he contributed to the society over the past year.

I would also like to recognize long time CIPS Saskatchewan board member, and past president Brenda Byers. Brenda has recently begun a term as Chair of the Board of Directors for CIPS national. Brenda has contributed many volunteer hours to our provincial society, and now takes her energy, devotion, and commitment to IT professionalism to the national stage. We look forward to working with Brenda and with CIPS national as we continue to advance the IT profession.

I'd like to recognize our sponsors. Sponsorship money goes a long ways towards delivering our programs; and last, but not least, thank you to all of you, the members, who continue to support and show your commitment to CIPS Saskatchewan.

Yours truly,  
Derek Risling  
Interim President CIPS Saskatchewan

### **3.2. Treasurer's Report**

I, Dean Hartley, present to you today the financial statements for the year ending June 30, 2012. I'd like to go over a few important points.

- The financial statements have been reviewed by the accounting firm, Breen & Associates. They conducted a review, not an audit. An audit is much more thorough.
- We are in good financial health. You will notice a smaller net loss this last year compared to the year prior. We made some adjustments to the hours given to our Executive Director. We made this change part way through the year. This year I'm confident we will have a net profit.

Saskatchewan's Association of Information Technology Professionals

- You will notice that the Membership fees in the revenue section and the Membership fees to CIPS Canada in the expense section, compared to last year are materially different. This is because part way through this year we started recording the entries in gross, compared to net.
- Also materially different from the prior year are the expenses, “meetings”, “seminar expenses”, “AV costs”, “guest speakers” and “facility expense”. These are all lower because as Derek mentioned in the President’s report, we did not put on a Spring Seminar this year.

**3.2.1. Motion: To accept the Financial Statements**

Moved by Jonathon Johnson

Seconded by Derek Burt

Motion carried.

**3.2.2. Motion: To appoint Breen Associates as our designated accountant.**

Moved by Brenda Byers

Seconded by Yashu Bither

Motion carried.

**4. Presentation of Bylaws**

Reason for update:

The number scheme had been lost when by-laws were posted to the website.

The Corporations Branch requested the separation of Administrative Bylaws (i.e. Can be changed by members) and Regulatory Bylaws (need government approval for changes).

The changes were sent to a lawyer for review. 99% of content stayed the same, only small wording changes were made and renumbering

Future changes may be around membership classifications; these can be made through this year to be ratified at the next AGM.

Question on #2 exact wording change, which was not indicated in the notes. Dean recalls the word ‘email’ was added, but this needs to be confirmed. Also the word ‘email’ is inconsistent sometimes a dash sometimes not.

Also noted the word ‘Bylaws’ is used inconsistently, sometimes a dash sometimes not.

**4.1. Motion: Accept the By-laws**

Moved by Ryan Francis

Seconded by Jolene Norleen

Motion carried.

**5. Board Members (Election and Standing)**

**5.1 Board Members (Ratifying)**

Thomas Boxall

Darren Davis

## **5.2 Present Names of Nominations**

Derek Risling, President  
Om Agrawal, Director  
Will Craddock, Director  
Ryan Francis, Director  
Bruce McDonald, Director

Note: Bruce McDonald has withdrawn his name from nomination.

### **5.2.1 Call for Nominations from the Floor**

Janice Muir was nominated.

She asked specifically about the role of Vice-President. It was explained that the Vice-President is a three year term and supports the President and learns the role. Janis allowed her name to stand for the nomination of Vice-President.

A recommendation was made to potentially look at providing more flexibility in the by-laws around the three year term.

### **5.2.2. Motion: Cease Nominations**

Moved by Jolene Norleen  
Seconded Dean Hartley  
Motion carried.

### **5.2.3 Election**

Motion to amend the list of nominees, removing Bruce McDonald;  
Adding Janice Muir  
Moved by Jonathon Johnson  
Seconded by Thomas Boxall  
Slate of nominees voted in, none opposed, motion carried.

## **6. Thank Outgoing Board Members**

Brenda Byers  
Terry Madole  
Jonathan Johnson

Myrna Williams has been re-appointed as the Provincial Government public appointee. It is great to have this caliber of appointee recognized by the Premier's office as important to the province.

## **7. Recognition of all newly certified I.S.P.'s over the past year**

Travis Klassen, I.S.P.  
Ryan Francis, I.S.P.  
Om Agrawal, I.S.P., ITCP  
Ryan Wilson, I.S.P.  
Terry Madole, I.S.P.  
Darren Davis, I.S.P.

**8. Upcoming Programs – Saskatoon & Regina**

Programs for both the Regina and Saskatoon are listed on the [www.sk.cips.ca](http://www.sk.cips.ca) website.

There is an opportunity to volunteer on the Program Committee. Contact information can be found on the website.

**9. Questions / Discussion Arising from the Floor**

Who are the scholarships awarded to? Answer: Our accredited institutions, University of Regina, University of Saskatchewan and SIAST.

**10. Adjournment****10.1 Motion to Adjourn the Meeting**

Moved by Derek Burt

Seconded by Will Craddock

None opposed, motion carried.