



CIPS

SASKATCHEWAN

Saskatchewan's IT Professionals

2015 – 16
ANNUAL REPORT

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<http://sk.cips.ca>

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CIPS SASKATCHEWAN: THE ASSOCIATION OF SASKATCHEWAN'S IT PROFESSIONALS

CIPS Saskatchewan is the only legislated association for IT professionals in the province. Since 1958, CIPS has helped strengthen the Canadian IT industry by establishing standards and sharing best practices for the benefit of individual IT professionals and the sector as a whole. Together, Canada's provincial societies represent thousands of members across the country.

CIPS provides and coordinates vital services and programs for its members, including:

- networking opportunities;
- professional IT designation certification programs (I.S.P. and ITCP);
- accreditation for IT post-secondary programs;
- a niche IT job board;
- a voice to government;
- representation of Canadian IT professionals on the international forum;
- facilitation of on-going professional development;
- safeguarding of the public interest.

CIPS CODE OF ETHICS AND PROFESSIONAL CONDUCT

As demand for professional IT services continues to grow around the world, IT practitioners need to command the confidence and respect of the public. Therefore, IT professionals must establish and maintain a reputation for both integrity and competence.

The CIPS Code of Ethics and Professional Conduct was developed to establish ethical and enforceable standards. The Code shows that CIPS has taken steps to ensure professionalism and integrity to protect the public interest.

You can learn more about the CIPS Code of Ethics and Professional Conduct at <http://sk.cips.ca>.

Ethical Principles

The following five ethical principles are derived from the CIPS *Code of Ethics and Professional Code of Conduct*. All CIPS members are committed to these principles and perform their work with due regard for public health, safety and the environment.

1. Protecting the Public Interest and Maintaining Integrity

CIPS members protect the public interest and discharge with integrity all duties and services owed to the public, Information Technology (IT) professionals, clients or employers.

2. Demonstrating Competence and Quality of Service

CIPS members owe their client or employer a duty to be competent to perform any IT service undertaken on such a party's behalf. CIPS members serve their client or employer in a conscientious, diligent and efficient manner by providing a high quality of service and by not undertaking a matter without honestly feeling competent to handle it.

3. Maintaining Confidential Information and Privacy

CIPS members hold in strict confidence all information concerning the business and affairs of the client or employer without exception.

4. Avoiding Conflict of Interest

CIPS members do not place personal or professional interests, or those of colleagues, above interests of the public and/or client or employer, and avoid situations where there is a significant risk that the interests of the member may conflict with the public and/or client or employer.

5. Upholding Responsibility to the IT Profession

CIPS members assist in maintaining the integrity of CIPS and the IT profession. They support and advance the interests of CIPS and the IT profession, and respect the rights and professional aspirations of their colleagues.

MEET THE BOARD OF DIRECTORS



Shaun Herron, I.S.P., ITCP
PRESIDENT

Shaun joined the CIPS Saskatchewan Board of Directors in 2014 and has been a member of CIPS since 2005. Shaun has been working in the IT field for over 25 years with the same company, ESTI Consulting Services. Shaun has performed a number of roles as a Consultant including System Management, System Architecture, System Analysis, and Project Management. Along with being I.S.P and ITCP certified, Shaun is a Professional Project Manager (PMP), a Certified Computing Professional (CCP), an Enterprise Architect (TOGAF), a certified ITIL practitioner, and is PROSCI certified in Change Management. In his time at ESTI, Shaun has seen the company grow from one employee and a Saskatchewan focus, to over 40 employees and a national focus. Shaun has performed consulting engagements in all four Western Canadian provinces. Shaun enjoys working on the CIPS Board and looks forward to strengthening CIPS Saskatchewan in the coming years.



Thomas Boxall, I.S.P., ITCP
PAST PRESIDENT

Thomas Boxall started his IT career with the Canadian Forces as a Signal Operator, where he was proud to serve a Tour of Duty in Afghanistan in 2004. In 2007, Thomas began working at ISM Canada, an IBM company, where he was first introduced to CIPS and its goal of promoting IT professionalism within the IT industry. Thomas successfully completed several projects over the next seven years due to his commitment to IT professionalism and eagerness to always find a solution. In 2014 Thomas moved to Lexcom Systems Group to pursue his goal of becoming an IT Architect, and currently serves as Manager of Application Development.



Ryan Francis, I.S.P.
VICE PRESIDENT

Colleagues have described Ryan as a valued senior manager with the unique combination of big-picture vision and ability to see the critical details, allowing him to be both strategic and tactical. He enjoys collaborating with people and credits his success to continuous learning and client focus. Ryan joined the CIPS Saskatchewan Board of Directors in 2012 and has held the role of Treasurer for two years before accepting the Vice President role. Ryan brings to the board over 19 years of Information Technology professional experience within a wide range of disciplines including strategic planning, project management, and solution architecture. Ryan's experience was gained at the Government of Canada's National Research Council, Shared Services Canada and CSC, a global consulting and systems integration company. Ryan created an information technology & digital communication department for Prairie Plant Systems and subsidiary company, CanniMed Ltd. Where he provides leadership within IT project management, application development, and digital communications within the biopharmaceutical and emerging medical marijuana sector. Along with being I.S.P. certified, Ryan is a Professional Project Manager (PMP), and certified in ITIL Foundation.



Trevor McDonald, I.S.P., ITCP
TREASURER

Trevor joined the CIPS Saskatchewan Board of Directors in 2015. Trevor began his career in IT after graduating from the University of Regina with a Computer Science degree in 1996. Trevor is a Senior IT Leader with extensive experience leading application development, IT infrastructure, and data centre teams. Currently SaskTel's Director of IT Operations, Trevor has accountability for data centre, managed and cloud business services support. In addition to serving as Treasurer for CIPS Saskatchewan, Trevor is a volunteer member of the Saskatchewan Polytechnic Business Information Systems Program Advisory Committee. Trevor has held an I.S.P since 2005.



Fred Buschau, I.S.P.
SECRETARY

Fred joined the CIPS Saskatchewan Board of Directors as Secretary in May of 2015. With advanced degrees in Chemistry and Computer Science, Fred currently holds the position of CEO and founding partner of Garda Tech Advantage Inc. Fred has over 18 years of experience at organizations ranging from crown corporations, the largest privately held corporation in the United States, to the world's largest mining company. Fred's skills and experience cross the manufacturing sector, finance, agriculture, food processing, mining, and small technology start-ups to name a few.

Fred's strong leadership, organizational skills, proven project and process management as well as detailed technical knowledge help him to provide strategic direction and technical solutions to the organizations he has worked for. Fred has provided industrial business and manufacturing expertise linking long-term business objectives, strategy and process to IT strategy and has acted as a technology advisor on numerous projects with budgets exceeding 5 million dollars.

Fred currently holds professional designations from CIPS (I.S.P. 2009) and the PMI (PMP 2010), as well as the ITIL Foundation certification (2011).



Bev Gooding I.S.P.
REGISTRAR

In the early 70s, Bev started her IT career at a mining company in Thompson, Manitoba where she worked in the field for 10 years. In 1982, she moved to Regina and accepted a position with SGI where she worked for 32 years in various IT roles on many different systems which included auto, finance, reinsurance, claims, commercial lines, personal lines, and smaller supporting systems throughout the corporation; Bev retired in July 2014.

Bev started volunteering for CIPS Regina in 1991 when a prominent member convinced her that she could benefit her career in this unique organization. She served as a co-Program Director, finding speakers, venues and managing the details for monthly presentations. Bev also served as Vice-President, President, Chair of Spring Seminars and Regional Director for CIPS Regina, and also represented CIPS Regina at the national level in several roles. Bev was active on the committee to amalgamate CIPS Saskatoon and CIPS Regina into CIPS Saskatchewan. She was also on the committee to

legislate the I.S.P. designation for the province. After CIPS Saskatchewan was established, Bev became the Registrar.

Bev reports that working for CIPS in different capacities provided opportunities to develop and enhance skills that helped her personally and in her professional position. She learned and was able to employ skills such as project management, working with volunteer staff, interviewing for appropriate presenters, assisting and directing others in their roles, learning nuances of dealing with government, and interacting with other CIPS sections and CIPS National.



Doug Lawrence

PUBLIC APPOINTED DIRECTOR

Doug Lawrence is the founder of TalentC® a Human Resources solution provider focused on effective mentoring. Doug is an International Certified Mentor Practitioner (ICMP) and an International Certified Mentor Facilitator (ICMF). He has over 30 years of mentoring and leadership experience in federal, provincial and private sector environments and is recognized as a thought leader in the mentoring space. Doug authored the book entitled, "The Gift of Mentoring".

Doug has worked with organizations to establish mentoring programs/mentoring cultures and provides one on one professional mentoring with people at all levels in an organization. Doug currently serves on a number of Boards locally and internationally.

Doug was instrumental in developing a curriculum to train people on how to become effective mentors. He has also created the International Certification for Mentors in partnership with Acquiros. TalentC's® Accredited Mentor Training Program was recently recognized in the 2016 Leadership Excellence Awards and was ranked in the top 10% in the Top Leadership Partner category at the Awards ceremony in Nashville, Tennessee.

Doug's passion is contagious. He is committed to helping organizations and people be successful and has dedicated his life to the mentoring of others.



YASHU BITHER, I.S.P., ITCP
CHAIR, PROFESSIONAL CONDUCT

Yashu has been volunteering with the CIPS Saskatchewan board for almost 9 years and was instrumental in the development of the Professional Conduct portfolio. An exceptional IT professional with a unique blend of strong technical, business, project management and change management skills, he has demonstrated continuous professional development and growth in his successful IT career. Yashu believes in networking, collaboration, building/maintaining relationships with his clients, team members and stakeholders.

Yashu holds a M.Sc. in Computer Science from the University of Regina and a Bachelor of Computer Engineering from India. He has several professional designations including Information Systems Professional (I.S.P.), Information Technology Certified Professional (ITCP), Professional Engineer (P. Eng.), and Certified Business Analyst Professional (CBAP) from IIBA. He is also a current member of Project Management Institute (PMI). Yashu started his career in 1997 as Programmer Analyst and has recently accepted the role as the Director of Business Intelligence and Data Analytics at the Ministry of Justice, Government of Saskatchewan.



Trent Lowes, I.S.P.
CHAIR, DISCIPLINE COMMITTEE

Trent started his 33 year career at SaskTel in construction, moving to Information Technology in 1984 and has never looked back. Trent has held all types of positions including Computer/Network Operator, Programmer Analyst, Business Analyst, Systems Architect, Manager, and currently holds the position as Director of IS Solutions Development. Along the way Trent was responsible for leading large projects, Architecture Governance, and Strategic Planning. He also obtained certifications as an I.S.P and Enterprise Architect (TOGAF). Having previous Board experience with the Grand Coulee School Board, Trent joined the CIPS Board in 2015 understanding the value CIPS can provide to both the members and their employers. Trent is excited to work with the CIPS Board and members alike, as the association and our ever changing industry continues to evolve.



Travis G. Weber, I.S.P., ITCP
BOARD MEMBER

Travis began his IT career in Saskatchewan in May of 2000 after having graduated from the Computer Information Systems Program at the SIAST Palliser Campus. He also holds several professional designations including ITIL, I.S.P. and ITCP.

In 2000, Travis joined The Cooperators as a Programmer Analyst where he acted as a Software Developer and Project Manager for a variety of automated reporting solutions. In 2003, he accepted an IT Coordinator position with a rural health region, which provided opportunities to grow through various leadership positions. Travis also spent time working exclusively at the Governance level through Board Authorities and local municipal bodies.

From 2010 to 2016 Travis worked with locally managed IT Service Providers where he was notably involved in providing desk services and burgeoning Cloud Solutions technologies. Travis has led several national service offerings spanning multiple countries and serving thousands of customers, including WBM Office Systems National Managed IT Services. In the summer of 2016 Travis accepted a senior management position with ESTI Consulting Services where he will continue to promote his belief in IT as a service industry, with a focus on emerging and strategic technology solutions.



Maria Galati, CAE
EXECUTIVE DIRECTOR

Maria Galati has been the CIPS Saskatchewan Executive Director since 2009. She brings to the role a strong combination of event management, sponsorship-building, and membership/volunteer management skills. Since joining CIPS Saskatchewan, Maria successfully acquired new sponsors and identified program partners. As the ED, Maria's work supports both the CIPS' board and membership. Maria attends most committee meetings and helps coordinate the needs of the committee chairs and other volunteers. Maria has obtained her designation of Certified Associate Executive (CAE).

PRESIDENT'S REPORT

Shaun Herron

As the 2015 - 2016 year comes to an end, it is time to reflect on what has been accomplished by CIPS Saskatchewan and where the future lies for the organization. CIPS Saskatchewan is at a challenging point in time as the organization strives to develop and deliver services in an environment where the membership is composed of busy professionals with busy schedules, both in and outside of the workplace. It is important for us as members to contribute to and support our organization and chart a path to a strong and vibrant future. As the legislated IT organization for the province of Saskatchewan, CIPS Saskatchewan has the platform to influence IT issues in a positive and substantive manner. I feel strongly that we have the leadership and membership group that can make CIPS Saskatchewan grow and prosper into the future.

One of our main goals this past year was to re-establish and invigorate our relationships with students and educational institutions in Saskatchewan. This goal is also shared by all chapters across Canada and CIPS National, and is an important direction to which we all must subscribe. Students will have every opportunity to join CIPS Saskatchewan and further their career aspirations. These students are the future of CIPS Saskatchewan, and it is important that we foster a strong understanding of what CIPS Saskatchewan represents and the services provided by CIPS Saskatchewan.

Another goal this past year was to increase CIPS Saskatchewan's membership. While membership numbers have not increased, the decline in membership is lower than previous years. It remains a goal to increase membership, and to that end we have taken a number of steps to increase and promote the ongoing value of CIPS membership.

CIPS Saskatchewan will continue to build a solid foundation for members in terms of continued professional development and networking opportunities. We are committed to improving our communication to and from the membership and also to develop new services such as mentoring. Mentoring and other initiatives will soon be in place as we look to the membership to support and grow these programs.

As with every volunteer organization, CIPS Saskatchewan is reliant on the members who contribute time and effort to fulfil the commitments of the organization. CIPS Saskatchewan has an excellent Board of Directors comprised of a diverse group of people from different backgrounds. It is this diversity that keeps CIPS Saskatchewan stable and will ultimately lead to future success. I thank departing Board member Travis Weber for his contributions over the past two years and certainly encourage new members to come forward to volunteer. I thank the remainder of the Board for their continued contributions and willingness to remain on the Board for another term.

As a Board it is our responsibility to ensure that CIPS Saskatchewan remains strong and of value to our membership. It is extremely important for Members to become involved and play an active role within CIPS Saskatchewan. There are numerous positions within CIPS Saskatchewan that allow members to gain valuable experience and build relationships with other professionals.

It has been my pleasure performing the CIPS Saskatchewan President role for the past year. I have been able to work with some very talented people and have received a great deal of support in my position. I thank the Board Members and Executive Director, Maria Galati, for their ongoing commitment, and the Membership for the opportunity to lead the organization. I sincerely believe that CIPS Saskatchewan is a strong organization, based on a solid foundation, with a bright future moving forward. It will be our responsibility as current and future members to ensure that future is achieved.

TREASURER'S REPORT

Trevor McDonald

I, Trevor McDonald, present the financial statements for the period of July 1, 2015 to June 30, 2016. This fiscal year we had our financial statements prepared by Kenneth B. Gienow, CPA with assistance from our bookkeeper, Goldene Mills.

CIPS Saskatchewan has posted a loss for the year of \$3,022.92.

Key reasons for the loss include:

- 8% year over year reduction in membership fee revenue
- Total loss of \$1953.14 from events
- \$1000 increase to printing fees due to printing of 2014/2015 annual report

The CIPS Executive Committee has been taking steps necessary to achieve a balanced budget in the 2016/2017 fiscal year by focusing on the following areas of opportunity:

- Reducing event costs works towards a break-even model. Working with venues in both Saskatoon and Regina, we have already made progress in this area.
- Targeting new student members to increase short and long term membership base
- Limited print of the 2015/2016 Annual Report to reduce printing costs
- Short term investment of the majority of our cash holdings to generate increased interest income

Despite the loss, CIPS Saskatchewan continues to maintain current assets of \$92,604.22 and we have a solid plan to achieve a balance budget in the next fiscal year.

I would like to thank Maria Galati our Executive Director and Goldene Mills our bookkeeper for all of their assistance this past year. Their dedication has been instrumental in ensuring our financial requirements have been met.

SECRETARY'S REPORT

Fred Buschau

The CIPS Board met seven times in this past fiscal year, and the Executive Committee met eight times. The Board also attended one board retreat in Davidson in the fall, with a number of online meetings replacing the spring retreat. At the October retreat, the Board's focus was on strategic planning and initiatives. The spring online meetings focused on bylaw reviews as well as program committee planning and a potential future Mentorship program.

In the past year much effort has gone into better organizing our documentation via our Sharepoint site, as well as formalizing some of our ongoing processes including monthly committee status reporting and implementing a formal CIPS Saskatchewan Board of Directors Team Charter.

COMMITTEE REPORTS

Membership Committee

Beverley Gooding, Chair

The following is a breakdown of the current membership:

- 119 members holding the I.S.P.
- 7 retired members with I.S.P. (ret.) designation
- 48 regular members
- 13 student members

The year began in July 1, 2015 with 201 members and ended June 30, 2016 with 187 members. This is a drop of only 14 members compared to 44 members the previous year. However, having said this, it is still a decline. We want our membership numbers to be moving in a positive direction.

To address a part of this problem, our Board has decided to adopt a CIPS National designed Young IT Professional Program which includes a designation. Students will be allowed to use this designation after graduation from a qualifying educational program (accredited and non-accredited programs will have different criteria). The designation infers the student is working towards the I.S.P. Some work has already been done in other provinces to introduce this program, and their experience has been very positive. Students are excited about the possibility of receiving a designation upon graduation. We are currently working on the details of starting the introduction of this program to educational institutions in Saskatchewan very soon.

We are also conferring with other provinces and CIPS National about standardizing membership classes across all the provinces. This would require some provinces to change their bylaws and possibly their legislation. More investigation is required to determine the details and feasibility of this project.

Program Committee

Thomas Boxall, Chair

The Program Committee is responsible for the planning, organizing, and delivery of our luncheons, webinar sessions, and social events. Within our Program Committee we have two sub-committees: one focusing on Program events in Regina, and one focusing on Program events in Saskatoon. Our Program sub-committees are responsible for running our Program events. I would like to formally thank all our Program Committee volunteers - Bev Gooding, Alan Dedman and Ryan Francis.

For the 2015 – 2016 program year we hosted 8 events in Regina and 5 events in Saskatoon, with total attendance of over 550 people.

On behalf of the CIPS Saskatchewan Board, members and non-members our sincere thanks to the presenters of these events. This past year we were proud to host the following presentations:

- *If SharePoint had Warning Labels*, Joanne Klein;
- *CIPS Café, An evening of coffee and interactive discussions with senior IT professionals*, Panel Discussion, recognizing CIPS IT Professionalism Week;
- *Closed-Loop Compliance Management - What you need to know to Address Emerging Cybersecurity Regulations*, Jon Fraser;
- *SMART Infrastructure in Communities*, Ron Holtby & Darcy McLane;
- *Mentoring, Why Bother*, Doug Lawrence;
- *New Trends in Digital Forensics and Incident Response*, Rick Lee;
- *Creative Citizenship and its Impact on the Future*, Dr. Megan Smith; and
- *What percentage of your business applications runs in the cloud?* Alexis Robert.

Event: Regina & Saskatoon, May 18, 2016

CIPS Café, An evening of coffee and interactive discussions with senior IT professionals, Panel Discussion, recognizing CIPS IT Professionalism Week



Regina

Shaun Herron, Thomas Boxall,
Trevor McDonald, and Yashu Bither



Saskatoon

Alexander Morgun, Darcy McLane,
Janelle Mansfield, and Ryan Francis

Business Development Committee

Ryan Francis, Chair

The Business Development Committee is responsible for increasing awareness of CIPS Saskatchewan and providing value for our members, sponsors, and stakeholders. Our committee works on development & implementation of the CIPS Saskatchewan Marketing Strategy. This work includes the coordination of section marketing/media activities with other provincial societies and CIPS National to leverage total investment.

The committee is comprised of Ryan Francis, Trevor McDonald, and Maria Galati, but more volunteers are always welcome to join. Our committee was responsible for initiating the first CIPS Saskatchewan Annual Report last year and we are proud to see the initiative maintained this year. We look forward to seeing this important report shared with our stakeholders as an annual commitment into future years.

Our key strategic goal this year has been the CIPS Saskatchewan Website Refresh. We are very proud to report to our members that we will be launching our new website at the CIPS Saskatchewan 2016 Annual General Meeting. The website will help reflect the CIPS messaging, and promote professionalism within the IT profession.

We are excited to work with CIPS National & other provincial chapters to develop programs and new initiatives. Student-focused initiatives for CIPS Saskatchewan and CIPS National are beginning to help shape the next generation of CIPS.

Return on investment from marketing takes time and we are focused on developing marketing efforts that will meet the following committee goals:

1. Grow awareness of CIPS and its benefits to members, partners, sponsors, employers, and the public;
2. Increase membership;
3. Create stronger partnerships with IT employers; and
4. Engage sponsors.

Our awareness goals will be successful with your assistance, and we know that your employers, colleagues, and vendors have questions regarding the value of CIPS. Be proud of your support for CIPS. When asked, share these and other values of why you support CIPS:

- CIPS offers technical awareness, education and networking events across Canada.
- CIPS provides the only professional IT/IS designation recognized by Canadian provincial legislations and internationally (I.S.P and ITCP).
- CIPS is an organization of individuals from over 63 companies sharing best practices and shaping the future of the Information Technology profession.

You can also help by following CIPS online and liking and sharing our articles on Facebook to get the word out and start a conversation.

Professional Conduct Committee

Yashu Bither, Chair

The Professional Conduct Committee (PCC) investigates complaints received about members that indicate a violation of the CIPS Code of Ethics & professional conduct. I am pleased to inform that to date we have not had any grievances filed against any CIPS Saskatchewan members. CIPS members are bound by a Code of Ethics and the Standards of Conduct that defines the IT profession, and protects the public interest. Visit <http://www.cips.ca> for additional details.

We at CIPS Saskatchewan encourage you to come forward with any IT professional misconduct against a certified* or a regular member of CIPS Saskatchewan. For any inquiries or to learn about next steps, please contact Saskatchewan@cips.ca.

**Source <http://www.cips.ca/isp>: The I.S.P. is legislated as a self-regulating designation in six provinces: British Columbia, Alberta, Saskatchewan, Ontario, New Brunswick and Nova Scotia. Other provinces are working toward similar legislation through their provincial government.*

Discipline Committee

Trent Lowes, Chair

The Discipline Committee is formed to handle disciplinary complaints and appeals under the regulations of the society. One key area of responsibility of this committee is to determine appropriate disciplinary action should a member breach the CIPS Code of Ethics and Professional Code of Conduct. This past year, the Discipline Committee established processes according to the Canadian Information Processing Society of Saskatchewan Act. These processes will help us govern professionals certified by our association within the provincial jurisdiction and ensure our employers and business partners that CIPS Members and I.S.P. holders are held to the CIPS Code of Ethics and Professional Code of Conduct.

As a self-regulating organization it is critical that we remember it is not about CIPS regulating members; it is about members regulating members. The word 'Professional' is not just a label, it comes with responsibility and obligations. We must ensure our qualified professionals are protecting the public while providing trusted services to their stakeholders.

REPORT ON VOLUNTEERS & SPONSORS

Maria Galati, Executive Director

Sponsorship Report

CIPS Saskatchewan successfully maintained the sponsorship program with the continued support of long time sponsors such as ISM, SaskTel, SGI, Viterra, Canada Life, Art of Change, and Online Business Systems. This year CIPS Saskatchewan recognized IT Professionalism Week with panel discussions held in both Regina and Saskatoon. These two events were sponsored by ESTI Consulting and Lexcom Systems Group Inc.

The CIPS Saskatchewan sponsors' continued support of the programs demonstrates their leadership in the IT community.

Our thanks to our sponsors for their financial support.

Volunteer Report

CIPS Saskatchewan's continued success has been due to the commitment of our volunteers. Volunteers participate in committees, assist at our events, and most importantly form our CIPS Saskatchewan Board which is responsible for managing the organization.

The various committees are chaired by a Board member, and the committees are made up of CIPS Saskatchewan members. Currently our active committees include the Programs Committee, the Business Development Committee, and the Education Committee. CIPS Saskatchewan volunteers are not only from the membership, but also from the community.

On behalf of the Board and members, our sincere thanks to the volunteers who give of their time.

THANKS TO OUR SPONSORS

CIPS Saskatchewan sponsors' continued financial support of our programs demonstrates their leadership in the IT community. Although we lost one sponsor this year, we have secured two new sponsors for the IT Professionalism Week program.

Our thanks to our sponsors for their continued financial support.



IT Professionalism Week Sponsors



AGM Minutes, 2014 – 2015

2014 – 2015 CIPS Saskatchewan AGM

Minutes

Monday, September 22, 2015

Welcome and Introduction

Thomas Boxall welcomed everyone and introduced Trevor McDonald who brought greetings on behalf of SaskTel.

Greetings from SaskTel, delivered by Trevor McDonald

Good Afternoon everyone. My name is Trevor McDonald. I am the Director of IT Operations within SaskTel's Business Solutions division.

On behalf of CIPS and SaskTel, I would like to welcome everyone to the 2015 CIPS AGM.

It's nice to see a healthy representation of our IT community here today.

As we all know, IT is a continuously evolving with respect to technologies as well as the role IT plays within the business. Businesses are looking for every advantage and often turn to IT to drive out costs, increase revenue, the quality of our services and customer satisfaction. To be successful as IT practitioners we have to be significant change advocates within our respective organizations. We have to continuously disrupt and move beyond our comfort zones to leverage technology advancements in order to allow our business' and ourselves to grow and to thrive.

CIPS is all about our IT community. CIPS keeps us connected, informed and relevant. Like the IT profession it supports, CIPS must also evolve in order to provide a solid foundation and value proposition to our members and the community in general. The strength and the value of CIPS is completely dependent on the thoughts, ideas and dedication of you, the membership.

So again, welcome everyone. I wish us all a very successful AGM today, and thank you all for being here and for your commitment to CIPS.

The 2015 – 2016 Annual General Meeting was called to order and convened. The meeting was conducted via SaskTel's Teleconference facilities in Saskatoon and Regina. President Thomas Boxall chaired the meeting.

1.0 Confirm Quorum

In Regina there were 17 certified I.S.P. members and 5 board members in attendance. In Saskatoon there were 4 certified I.S.P. members and 2 board members. With over 10 certified members and more than 50% of the board present, quorum was achieved.

2.0 Meeting was convened and called to order.

2.1 Motion to Adopt the agenda, Shaun Herron
Seconded by Myrna Williams
None opposed, motion carried

2.2 Adopt previous AGM Minutes 2013-2014
Motion to approve by John Stevenson seconded by Daryl Getz
None opposed, motion carried

3.0 Officers' Report

3.1 President's Report

As we close off the 2014 - 2015 year, I look back at our accomplishments, and the challenges we met, and feel confident of the direction that CIPS Saskatchewan is heading. We faced many challenges over the last year, but with the hard work and dedication of our volunteers, we are striving to overcome those challenges. As I leave the role of CIPS Saskatchewan president and move into the role of past president, I'm confident that I'm handing over the reins to a competent and driven team.

CIPS Saskatchewan could not run without the hard work and dedication of our volunteers. I would like to thank all our volunteers, from our various committee members, to our Board of Directors. I also want to thank Shane Ridgeway, a former Director, who moved to Alberta this year in the middle of his term: Shane was a great volunteer for several years.

This year I'm pleased to see an increase in the number of volunteers in our Program Committee. We also welcomed a new member to join the Board of Directors; please help me formally welcome Fred Buschau, who has taken the role of Secretary of the Board. I do want to tell all of you that we need more volunteers. Our organization is only as strong as the team we have. Volunteering with the Board or on a committee is a great way to meet new people, and build your IT career. Please consider making a commitment to CIPS Saskatchewan this year.

In recent years, and this last year is no exception, CIPS Saskatchewan has faced serious challenges: a decrease in membership, and a decrease in attendance to our events. We cannot do what we want for the membership if we cannot stop these losses. Therefore, this spring the CIPS Saskatchewan Board met to discuss how to turn these trends around and be more relevant to the members, and the IT community as a whole.

Recently CIPS Saskatchewan has been approached by several organizations seeking to reach out to the IT industry. Some are seeking new contacts and clients from within the IT industry, some are seeking our expertise on professionalism, ethics, and how to communicate with businesses in the IT industry. As CIPS moves forward we need to reach out to these different organizations so that we can gain from their unique strengths. In return, CIPS and its members will have new opportunities to reach out to new industries that we have traditionally overlooked.

I'm excited to tell you that, in the upcoming year, we are planning to launch new initiatives. We want to provide more opportunities for our members to network with members in the IT community, graduate students, and with members of other industries. We want to provide more professional development opportunities, with Webinars, teleconference luncheons, and partnered events with other organizations. We need your help to grow and succeed! I encourage everyone here today to seek out our Board of Directors, or our Executive Director and I assure you, there is a role for you to help your own professional association this year. We have many volunteer positions on several of our committees that need your volunteer time and ideas.

I have been the CIPS Saskatchewan President for over a year and a half, and while I'm sad to be leaving the position, I'm happy to be passing the position to Shaun Herron. I'm confident that the 2015 - 2016 year will be a year of change and growth for CIPS Saskatchewan. Again, I issue an invitation to everyone. CIPS Saskatchewan is what we – the members -- make it. If you want to help shape the future of CIPS Saskatchewan, I encourage you to reach out to our Board Members, or our Executive Director about all the opportunities you have to volunteer. Thank you everyone for this opportunity to serve as your President.

3.2 Treasurer's Report

CIPS Saskatchewan has posted a loss for the year of \$9,293.17. Some reasons for the loss include:

- a 15% loss in membership fee revenue
- an overall loss of \$340.73 from events
- an increased marketing expense for CIPS branding
- a 24% increase in professional services fees (executive director & bookkeeping)

Despite the loss, CIPS Saskatchewan continues to maintain a healthy balance with \$94,246.76 in current assets.

The challenges with membership loss and event attendance are consistent with the other CIPS chapters as CIPS continues to face competition pressure for IT departments professional development dollars.

3.2.1. Motion: To accept the Financial Statements

Moved by Ryan Francis
Seconded by Myrna Williams
None opposed, motion carried

3.2.2. Motion to re-appoint accounting firm for 2015-2016 Motion to appoint Ken Gienow to review the financial statements for 2015-2016

Moved by Ryan Francis
Seconded by Fred Buschau
None opposed, motion carried

4.0 Board Members

4.1 Appoint Ryan Francis to Vice President (2015-2016) Appoint Fred Buschau to the position of Secretary

4.2 Present names of nominations.

Trevor McDonald

Trent Lowes

4.2.1 Call for nominations from the floor.

Janice Muir allowed her name to stand to be nominated to the Board.

4.2.2. Motion that nomination cease

Moved by Daryl Getz
Seconded by David Hopkinson

None opposed, motion carried

4.2.3. Election

Karyle Blank cast the vote to nominate Janice Muir to the board
Nomination of Trevor McDonald, Trent Lowes and Janice Muir

4.2.4 Motion to accept names for nomination to the board as presented.

Moved by Bev Gooding

Seconded by Myrna Williams

None opposed, motion carried

Present Board Names

Thomas Boxall, Past President

Shaun Herron, President

Ryan Francis, Vice President

Janice Muir, Treasurer

Bev Gooding, Registrar

Fred Buschau, Secretary

Yashu Bither

Om Agrawal

Travis Weber

Trevor McDonald

Trent Lowes

5.0 Outgoing Board Members

51. Myrna Williams

Myrna Williams was recognized as the outgoing Public Appointee. Ms Williams served two terms on the board (maximum allowed). During her time, Ms Williams was instrumental to the creation of the Business Development Committee and sat on this committee as well as the Discipline.

6.0 Bev Gooding presented the list of newly appointed certified I.S.P.s.

Rob Merritt I.S.P.

7.0 Questions / discussion arising from the floor

There was a question from the floor regarding the membership decline.

Suggestion to survey current members to become more active.

Conduct a membership drive.

8.0 Adjournment

Motion: Adjourn 2015-2016 AGM meeting

Motion by Allen Mineau

FINANCIAL STATEMENTS

Canadian Information Processing Society of Saskatchewan Inc.
Financial Statements (unaudited)
June 30, 2016

NOTICE TO READER
ACCOUNTANT'S COMMENTS

To the Members

I have reviewed the balance sheet of Canadian Information Processing Society of Saskatchewan Inc. as at June 30, 2016 and the statements of earnings, retained earnings (deficit) and changes in financial position for the year then ended from information provided by the treasurer. I have not audited or otherwise attempted to verify the accuracy or completeness of the financial statements and the information contained therein. Readers are cautioned that these statements may not be appropriate for their purposes.

Kenneth B. Gienow
Chartered Professional Accountant

Regina, Canada
July 28, 2016

Canadian Information Processing Society of Saskatchewan Inc.
Income Statement
Twelve Months Ended
June 30, 2016
(unaudited)

REVENUE:	<u>2016</u>	<u>2015</u>
Membership fees	51,920	56,195
Sponsorships	7,500	6,500
Meetings	12,550	17,575
Interest	190	167
TOTAL REVENUE	<u>72,160</u>	<u>80,437</u>
GENERAL AND ADMINISTRATIVE EXPENSES:		
Accounting and legal	3,245	4,380
Advertising and promotion	420	11
AV costs	2,026	1,995
Awards and gifts	163	133
Bad debt expense	0	25
Branded items	0	1,422
Executive services	20,918	25,260
Executive meetings	916	1,157
Facility expense	593	821
Guest Speakers	0	55
Interest and bank charges	466	442
ISP recognition	0	1,000
Lunch and dinner meetings	11,594	14,729
Membership fees to CIPS Canada	30,600	34,430
Office supplies	2,264	3,335
Printing & mailing	1,478	35
Regional Director expenses	500	500
TOTAL EXPENSES	<u>75,183</u>	<u>89,730</u>
NET INCOME (LOSS)	<u>-3,023</u>	<u>-9,293</u>

Canadian Information Processing Society of Saskatchewan Inc.
 Balance Sheet
 as at
 June 30, 2016
 (unaudited)

ASSETS	<u>2016</u>	<u>2,015</u>
Current Assets		
Cash	74,708	77,519
Short term Investments (at cost)	14,853	14,662
Accounts receivable	3,043	2,066
Total Current Assets	<u>92,604</u>	<u>94,247</u>
Credit Union Equity	51	51
TOTAL ASSETS	<u>92,655</u>	<u>94,298</u>
LIABILITIES AND MEMBERS EQUITY		
Current Liabilities		
Accounts payable	4,435	3,055
Total Current Liabilities	<u>4,435</u>	<u>3,055</u>
Equity	100,518	100,518
Opening Retained Earnings	-9,275	18
Current Income (Loss)	-3,023	-9,293
Ending Retained Earnings	<u>-12,298</u>	<u>-9,275</u>
Total Equity	88,220	91,243
TOTAL LIABILITIES AND MEMBERS EQUITY	<u>92,655</u>	<u>94,298</u>

Canadian Information Processing Society of Saskatchewan Inc.
Statement of Cash Flows
Twelve Months Ended
June 30, 2016
(unaudited)

	<u>2016</u>	<u>2015</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Net Income	0	18
Decrease in accounts receivables	0	1,639
Increase in accounts payable	1,380	1,406
Decrease in Credit Union equity	0	202
TOTAL CASH GENERATED	<u>1,380</u>	<u>3,265</u>
 USES OF CASH		
Operating activities		
Net Loss	3,023	0
Increase in accounts receivable	977	0
TOTAL CASH USED	<u>4,000</u>	<u>0</u>
 CASH, BEGINNING OF YEAR		
	92,181	100,320
INCREASE (DECREASE) IN CASH	<u>-2,620</u>	<u>-8,139</u>
CASH, END OF YEAR	<u>89,561</u>	<u>92,181</u>

Canadian Information Processing Society of Saskatchewan Inc.

Notes to Financial Statements

June 30, 2016

(unaudited)

1. Significant Accounting Policies:

The financial statements have been prepared in accordance with generally accepted accounting principles.

2. Contingent liabilities

There were no outstanding contingent liabilities as of June 30, 2016.

3. Subsequent Events

CIPS advises that there have been no material financial changes since year end.

Professional board photos taken by:
Susan H. McGillivray, (CIPS Member), Regina
Lisa Landrie, Shutterbug 80, Saskatoon

Annual Report designed by: Pamela Marfleet

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