



Saskatchewan's IT Professionals



# CIPS Saskatchewan

## Annual Report 2022 – 2023

## **TABLE OF CONTENTS**

CIPS CODE OF ETHICS AND PROFESSIONAL CONDUCT

MEET THE BOARD OF DIRECTORS

TREASURER'S REPORT

SECRETARY'S REPORT

COMMITTEES' REPORTS

REGISTRAR'S REPORT

PROFESSIONAL CONDUCT COMMITTEE

DISCIPLINE COMMITTEE

PROGRAM COMMITTEE REPORT

REPORT ON VOLUNTEERS & SPONSORS

THANKS TO OUR SPONSORS

AGM MINUTES 2021-2022

FINANCIAL STATEMENTS

## **CIPS SASKATCHEWAN: THE ASSOCIATION OF SASKATCHEWAN'S IT PROFESSIONALS**

CIPS Saskatchewan is the only legislated association for IT professionals in the province. Since 1958, CIPS has helped strengthen the Canadian IT industry by establishing standards and sharing best practices for the benefit of individual IT professionals and the sector as a whole. Together, Canada's provincial societies represent thousands of members across the country. CIPS provides and coordinates vital services and programs for its members, including:

- networking opportunities
- professional IT designation certification programs (I.S.P. and ITCP)
- accreditation for IT post-secondary programs
- a niche IT job board
- a voice to government
- representation of Canadian IT professionals on the international forum
- facilitation of on-going professional development
- safeguarding of the public interest

## **CIPS CODE OF ETHICS AND PROFESSIONAL CONDUCT**

As demand for professional IT services continues to grow around the world, IT practitioners need to command the confidence and respect of the public. Therefore, IT professionals must establish and maintain a reputation for both integrity and competence.

The CIPS Code of Ethics and Professional Conduct was developed to establish ethical and enforceable standards. The Code shows that CIPS has taken steps to ensure professionalism and integrity to protect the public interest.

You can learn more about the CIPS Code of Ethics and Professional Conduct at [sk.cips.ca](http://sk.cips.ca).

<http://www.cips.ca/?q=system/files/coe-frame.pdf>

## MEET THE BOARD OF DIRECTORS

**Thomas Richard Miles Boxall, I.S.P., ITCP**

**President**

**Chair, Discipline Committee**

All IT professionals are expected to follow the CIPS Code of Ethics and Professionalism, Thomas Boxall has made it a core element of his IT career. As a veteran of the Canadian Armed Forces, Thomas has always had a strong, team-focused work ethic, but when he joined CIPS in 2006, he added the IT Professionalism to this. This has allowed Thomas to be successful both with his projects and with the interactions he has had with his clients. Thomas strongly believes in giving back to the community and is involved in various IT related initiatives including Program Advisory Committees for Saskatchewan Polytechnic, Agile Regina, and formally the Regina Technology Community. Thomas currently works for SaskTel as a Business Metrics Analyst

**John Stevenson, I.S.P., ITCP**

**Past President**

John's IT career started approximately 30 years ago, and he has been a member of CIPS for the majority of that time. He has worked with many great teams to deliver products and services in both the private and public sectors, and has been noted as bringing a strategic, results-oriented, team-based and innovative focus to the positions he has held and the teams he has lead. John has over 20 years of senior leadership experience (including Chief Technology Officer for the ministries of Justice and Corrections & Public Safety, and Manager of IT Operations for a Crown Corporation). His key areas of responsibility have included: working with executive and senior management to make sure their business vision, objectives and challenges are understood by the IT organization; the provision of leadership and technical advice to executive and senior management, He looks forward to contributing to the CIPS Board and to working to strengthen the IT profession and IT industry in Saskatchewan. John has a Bachelor of Science degree in Computer Science, an I.S.P./ ITCP designation, a PMP designation, is certified in change management, and believes in giving back to his community.

**Yashu Bither, I.S.P., ITCP**

**Acting Vice President**

**Chair, Professional Conduct**

Yashu has been volunteering with the CIPS Saskatchewan board since 2008 and has lead CIPS Saskatchewan for development of the Professional Conduct Committee (PCC) portfolio. Yashu has 22 years of successful career that is built through hard work, continuous professional development and growth. Yashu developed strategic partnerships, tailored plans to meet business's short term operational and long term strategic needs. He strongly believes in learning new ideas, networking, collaboration, building/maintaining relationships with clients, team members and stakeholders. On education side, he has earned Masters in Computer Science from University of Regina, Bachelor's in Computer Engineering and several International acclaimed professional designations such as Project Management Professional

Saskatchewan's IT Professionals (PMP), Certified Business Analyst Professional (CBAP), Information Systems Professional (ISP), Information Technology Certified Professional (ITCP), Professional Engineer (P.Eng.) and ProSci change management (ADKAR). Since 2016, Yashu is in a leadership role as the Director of Business Intelligence and Data Analytics at Ministry of Justice, Government of Saskatchewan. He is promoting Data Leadership, Business Analytics, Data Visualization and believe in sharing and learning from others.

**Shaun Herron, I.S.P. ITCP**  
**Treasurer**

Shaun joined the CIPS Saskatchewan Board of Directors in 2014 and has been a member of CIPS since 2005. Shaun has been working in the IT field for over 25 years all with the same company, ESTI Consulting Services. Shaun has performed a number of roles as a Consultant including System Management, System Architecture, System Analysis, and Project Management. Along with being an I.S.P, ITCP, Shaun is a Professional Project Manager (PMP), a Certified Computing Professional (CCP), an Enterprise Architect (TOGAF), ITIL certified, and PROSCI Certified in Change Management. In his time at ESTI, Shaun has seen the company grow from one employee and a Saskatchewan focus to over 40 employees and a national focus. Shaun has performed consulting engagements in all four Western Canadian provinces. Shaun enjoys working the CIPS Board and looks forward to strengthening CIPS Saskatchewan in the coming years.

**Bev Gooding, I.S.P.,(ret.)**  
**Registrar**

In the early 70s, Bev started her IT career at a mining company in Thompson, Manitoba where she worked in the field for 10 years. In 1982, she moved to Regina and accepted a position with SGI where she worked for 32 years in various IT roles on many different systems which included auto, finance, reinsurance, claims, commercial lines, personal lines, and smaller supporting systems throughout the corporation; Bev retired in July 2014.

She started volunteering for CIPS Regina in 1991 when a prominent member convinced her that she could benefit her career in this unique organization. She served as a co-Program Director, finding speakers, venues and managing the details for monthly presentations. Bev also served as Vice-President, President, Chair of Spring Seminars and Regional Director for CIPS Regina, and also represented CIPS Regina at the national level in several roles. Bev was active on the committee to amalgamate CIPS Saskatoon and CIPS Regina into CIPS Saskatchewan. She was also on the committee to legislate the I.S.P. designation for the province as well. After CIPS Saskatchewan was established, Bev became the Registrar.

Bev reports that working for CIPS in different capacities provided opportunities to develop and enhance skills that helped her personally and in her professional position. She learned and was able to employ skills such as project management, working with volunteer staff, interviewing for appropriate presenters, assisting and directing others in their roles, learning nuances of dealing with government, and interacting with other CIPS sections and CIPS National.

Saskatchewan's IT Professionals

**John Winter, I.S.P.**

**Secretary**

John started his career in IT in 1991. He completed the Computer Information's Systems Program at SIAST Palliser Campus in 1995. John has added a SANS GSEC (GIAC) and ISP to his professional designations.

He has worked for and with both Federal and Provincial government, Starting with Energy Mines & Resources (Application Specialist) and Search and Rescue Headquarters (System Administrator) in Ottawa and including many Provincial departments through TMC (Now Fujitsu), Highways, Municipal Government, SPMC and Casino Regina to name a few. Currently, John has been at SaskTel for over 19 years, most of it in IS Security as a Technical Analyst.

John also serves on a number of other boards in various roles including President, Vice President to member at large. Thus, he brings a variety of experience, enthusiasm to contribute to and help the CIPS SK Board accomplish their objectives and goals.

**Trevor McDonald, I.S.P., ITCP**

**Director**

Trevor joined the CIPS Saskatchewan Board of Directors in 2015. Trevor began his career in IT after graduating from the University of Regina with a Computer Science degree in 1996. Trevor is a Senior IT Leader with extensive experience leading application development, IT infrastructure, and data centre teams. Currently SaskTel's Director of IT Operations, Trevor has accountability for data centre, managed and cloud business services support. In addition to serving as Treasurer for CIPS Saskatchewan, Trevor is a volunteer member of the Saskatchewan Polytechnic Business Information Systems Program Advisory Committee. Trevor has held an I.S.P since 2005.

**Abhishek Saksena, I.S.P.**

**Director**

Abhishek Saksena joined the CIPS SK board of directors in 2020 and has been a certified since 2018. In the past he served on the Experience Review Committee and currently sits on the Mentorship committee as well as a Mentor. He has been working with EY for more than 9 years, prior to that he has worked at PricewaterhouseCoopers, Oracle, etc. He is a technology leader in enterprise resource planning with around 20 years of experience in program leadership, "big-picture" vision and technology roadmap, software vendor selection, business requirement & analysis, transformation using information systems and enterprise level integration. He has firsthand experience in project and product management, architectural design, and APIs definition.

He has extensively worked in Procure to Pay (PtP) and Order to Cash (OtC) business flows. He has collaborated with senior IT leadership, C-suits, and board of directors to align the IT strategy with the overall goals and objectives of the organizational transformation portfolio. He has deployed technology solutions with innovative vision and strategy. He has strong

Saskatchewan's IT Professionals

experience in managing a core team and functional development for implementation projects, solutions, and products as well as identifying risks, issues and developing mitigation plans.

He teams with technology professionals, and third-party strategic alliances to provide implementation of technology solutions. He has wide experience in leading teams of consultants both on-site and offshore. His areas of expertise include IT business case, vendor selection, requirement's gathering, gap analysis, solution designing, business mapping; leading system build, deployment, and act as business process subject matter resource (SMR).

**Chima Michael Oleru I.S.P.  
Director**

Michael (Chima) Oleru joined CIPS Saskatchewan in 2018, and has been a Board Member/Director since 2020, and currently sits on the Student Liaison Committee.

Michael has spent 18 years of his career as a technology subject matter expert across multiple domains spanning IT Operations, Web Content Management, Networking Engineering, Virtualization, DevOps, Cloud Solutions, Infrastructure and Architecture

He has led various Teams in areas such as IT Infrastructure & Operations, Cloud Architecture, Cloud Migrations, Future of Work, Digital Transformations, and Infrastructure/Application Modernization.

Michael holds a bachelor's degree in Computer Science. He is certified in PRINCE2, ITIL, ISO27032LCM, and various vendor cloud provider & virtualization certifications. He is the first African Green Champion awarded by the U.S department of State. He holds an Associate Fellow award from the British Royal Commonwealth Society, a 2015 TechCamp Fellow and a member of the Australian Computer Society.

Having worked with people of different cultures and backgrounds, Michael has developed a robust set of skills to interact, communicate, and build healthy relationships that foster dignity, mutual respect and understanding.

Michael enjoys working on the CIPS SK Board and looks forward to strengthening CIPS Saskatchewan in the coming years.

**Lola Adesuyi I.S.P  
Director**

Lola Adesuyi joined CIPS Saskatchewan in 2018 and began volunteering for the Saskatchewan program committee in 2019. She subsequently became a Board Member/Director in 2021, currently the chair of the Student Liaison Committee and also serves on the Mentorship committee as well as a Mentor.

## Saskatchewan's IT Professionals

Lola has been involved in various Information Technology Transformation and ERP Implementation Projects for over 18 years of her career, her most recent roles are focused on IT fields such as Information and Data Governance, Business Analysis, Business Process Improvement and Change management. She was instrumental to the recent SAP S4/Hana implementation project in the City of Saskatoon as a Functional Analysts and as a Data Readiness Lead and now currently works for BHP as Information Management Specialist.

She has a degree in computer Science, MBA, a certified PMI Business Analyst and Collibra certified Data Governance Lead.

### **Jane Obi-Ezumah I.S.P.**

#### **Director**

Jane is a passionate and skilled IT professional with a diverse background in Data Analysis, Business Analysis, and Project Management. She has been a certified member of the Canadian Information Processing Society (CIPS) since 2020 and joined the board of directors in 2022. She currently sits on both the Programs and mentorship committees, where she contributes to the development and delivery of high-quality programs for the IT community.

Jane holds a bachelor's degree in computer engineering, a master's degree in information technology, and several certifications such as PMP, CBAP, and ITIL. She is also a certified Microsoft Trainer, who enjoys sharing her knowledge and expertise with learners of all levels. Jane is a lifelong learner who is always looking for new challenges and opportunities to grow professionally and personally.

### **Maria Galati, CAE**

#### **Executive Director**

Maria Galati has been the CIPS Saskatchewan Executive Director since 2009. She brings to the role a strong combination of event management, sponsorship-building, and membership/volunteer management skills. Since joining CIPS Saskatchewan, Maria successfully acquired new sponsors and identified program partners. As the ED, Maria's work supports both the CIPS' board and membership. Maria attends most committee meetings and helps coordinate the needs of the committee chairs and other volunteers. Maria has obtained her designation of Certified Associate Executive in 2015.

### **President's Report**

#### **Thomas Boxall**

When I look back on the 2022 - 2023 year, and the accomplishments that CIPS Saskatchewan was able to achieve, I am filled with a sense of pride. Not only were we able to build on the opportunities from our previous year, we opened new opportunities both within Saskatchewan and nationally. I would like to particularly point out some key successes from this year:

While CIPS Saskatchewan was sad to see Doug Lawrence end his tenure as our Public Appointee, we are pleased to have Susan Sutherland fill the role. Susan brings over 30 years of experience with the



Saskatchewan's IT Professionals

Canadian Government with her. In the past year Susan has been participating in our mentorship, programs, and executive committees.

Last year I put forward the challenge to our CIPS Membership to volunteer for our committees. I have not been disappointed. I'm pleased by the volunteer efforts of our Programs Committee, Mentorship Committee, and our new SharePoint site project. Volunteers are the lifeblood of any non-profit organisation, and CIPS is no exception.

The future of the IT Industry starts with those training to enter the IT Industry. Greg Lane, the CEO of CIPS National, has pointed this out several times with his presentations on Canada's Digital Skills Supply Chain. CIPS Saskatchewan has pushed to further build our relationship with the various post-secondary student associations, by hosting collaborative events with the two Computer Science Student Societies at both the University of Saskatchewan, and the University of Regina.

CIPS Saskatchewan has always been a leader of IT Professionalism within Canada. This position has afforded us the opportunity to help shape where IT will evolve in the future. We are a major contributor of content to the CIPS YouTube channel, we helped shape the look and feel of the new CIPS website, and we are spearheading the involvement of National level committees that will be designed to provide CIPS resources and services to all Provinces and Territories within Canada.

As members of CIPS, we are all IT Professionals. We are the ones that take the challenges and risks within our organisations and turn them into innovation and opportunities. Further, as members of CIPS Saskatchewan, we are leaders within the larger CIPS community nation-wide. We have a strong voice that will help us shape the future of IT within our country. As we move forward into the 2023 - 2024 year, several doors are open to us. Let's move forward together.

Saskatchewan's IT Professionals  
**Treasurer's Report**  
**Shaun Herron**

I am pleased to present the financial statements for the period of July 1, 2022 to June 30, 2023. This fiscal year we had our financial statements reviewed and prepared by MNP with assistance from our bookkeeper, Goldene Mills. MNP was approved as a reviewer of the statements at the AGM last year.

CIPS Saskatchewan posted a loss for the year of \$5,936.00

Reasons main reason for the current performance include:

1. Reduced membership fees.
2. Webinar attendance was poor.

The amount of the loss was mitigated by a reduction in expenses and the increased focus on investments. The organization currently has \$225,000 invested in interest bearing GICs.

CIPS Saskatchewan continues to maintain a healthy asset balance with \$211,922.00 in current assets. Our provincial chapter continues to make significant strides for CIPS by leveraging alternative membership sources such as the international and immigration communities. Investments into new programs and delivery mechanisms will be a high priority this coming year to ensure we maintain our new international memberships. Increased cooperation with CIPS National will also be instrumental in how programs are delivered in the coming years.

Our investments in professional development and engagement increased in 2022-23 and will continue to be a focus for CIPS Saskatchewan. Our plan for 2023-24 is to review the allocation of resources to virtual events and programs to ensure that we build our presence and maintain our commitment to learning while minimizing risk.

I would like to thank our Board of Directors, Maria Galati, Executive Director and Goldene Mills our bookkeeper for their assistance this past year. I would also like to thank our President, Thomas Boxall, who leads our organization. The CIPS Saskatchewan Board of Director's dedication has been instrumental in ensuring our financial requirements have been met and the organization continues to thrive.

We have a strong Board of Directors that has been together for many years and that has proven instrumental to the stability of CIPS Saskatchewan. The commitment from the Board of Directors to invest in marketing and refreshed programs will help position CIPS within the competitive landscape of Information Technology professional development. As a Board, we encourage everyone to join the team and volunteer. It is through the efforts of you and others that will see CIPS Saskatchewan into the future.

Saskatchewan's IT Professionals  
**Secretary's Report**  
**John Winter**

The CIPS SK Board met six times this past fiscal year, and the Executive Committee met fourteen times. The Board(s) has continued to meet virtually as opposed to their physical meeting in Davidson.

There have been discussions of resuming a physical get togethers recently. The Board saw a few additions to the Board(s) as well as Directors taking on new roles, replacing departures.

The Board & Committees have had new additions this year. There has been a change as to how the Board(s) will meet as well as a change to the frequency.

Meeting dates for the last year are outlined below.

Executive Meetings	Board Meetings
July 13, 2022	Sept. 14, 2022
August 10, 2022	Jan. 25, 2023
Sept. 14, 2022	March 29, 2023
October 12, 2022	May 31, 2023
Nov. 09, 2020	June 28, 2023
Jan 11, 2023	Aug. 23, 2023
Feb. 08, 2023	
March 08, 2023	
April 12, 2023	
May 10, 2023	
June 21, 2023	
July 13, 2023	
August 10, 2023	
September 7, 2023	

**Registrar's Report**  
**Beverley Gooding, I.S.P. (ret.)**

**Registrar's Report**  
**from July 1, 2022 to June 30, 2023**

Our membership numbers increased in every category except Certified in the past fiscal year, from July 1, 2022 to June 30, 2023. The total membership declined by 11 members. The greatest decline was with the Certified members at 130 members. The other classes in total increased by 119 members.

Breakdown of CIPS Saskatchewan membership from the July 1, 2022 to June 30, 2023 (fiscal year)

<b>Membership Type</b>	<b>July 1, 2022</b>	<b>June 30,2023</b>	<b>Totals</b>
Certified	494	364	<b>-130</b>
Non-Certified	134	223	89
Candidate	36	41	5
Students	62	87	25
Totals*	726	715	<b>-11</b>

\*Numbers derived from monthly status reports, takes into account dropped members as well as new members. Yielding net members in each type.

This past year we made significant gains in membership in every category except Certified, which brought our total numbers down. The loss of certified members needs to be investigated and addressed. Many foreign members have relinquished their designation as it seemed there was little opportunity for employment if they were able to enter Canada. Hopefully the trend in the other categories will continue in the coming fiscal year. Our lowest number of members was in April 2023 when we had 653 members. However, by end of June we had 749 members.

Most of the Provincial bodies have gained members. CIPS Ontario made the biggest gained of 322 members. CIPS Alberta came in second with a gain of 51 members. The smaller Provincial bodies also made slight gains in membership.

Number of new members for each CIPS Provincial Body at the end of the last fiscal year:

CIPS Saskatchewan	19	CIPS Nova Scotia	8
CIPS Ontario	322	CIPS Quebec	0
CIPS Alberta	51	CIPS New Brunswick	16
CIPS Manitoba	<b>-24</b>	CIPS Newfoundland/Labrador	2
CIPS British Columbia	<b>-1</b>	CIPS Prince Edward Island	3

As in previous years, our challenge still remains to attract and maintain members. The value of membership for members and applicants from foreign countries as well as Canada must be very visible. It is imperative to maintain, improve, and develop programs that will engage current members as well as encourage new membership. Employers must also be made aware of the advantages of hiring an applicant that holds our certification(s).

## **Professional Conduct Committee**

**Yashu Bither, Chair**

The Professional Conduct Committee (PCC) investigates complaints received about members that indicate a violation of the CIPS Code of Ethics & professional misconduct. I am pleased to inform that to date we have not had any grievances filed against any CIPS Saskatchewan members. CIPS members are bound by a Code of Ethics and the Standards of Conduct that defines the IT profession and protects the public interest. Visit <http://www.cips.ca> for additional details.

We at CIPS Saskatchewan encourage you to come forward with any IT professional misconduct against a certified\* or a regular member of CIPS Saskatchewan. For any inquiries or learn about next steps, please contact [Saskatchewan@cips.ca](mailto:Saskatchewan@cips.ca).

*\*Source <http://www.cips.ca/isp>: The I.S.P. is legislated as a self-regulating designation in six provinces: British Columbia, Alberta, Saskatchewan, Ontario, New Brunswick and Nova Scotia. Other provinces are working toward similar legislation through their provincial government.*

## **Discipline Committee**

**Thomas Richard Miles Boxall, Chair**

The Discipline Committee is formed to handle disciplinary complaints and appeals under the regulations of the society. One key area of responsibility of this committee is to determine appropriate disciplinary action should a member breach our CIPS Code of Ethics and Professional Code of Conduct. The established discipline process follows the CIPS Saskatchewan Act and helps us govern our professional association within the province, ensuring our employers and business partners that CIPS Members and I.S.P. holders are held to the CIPS Code of Ethics and Professional Code of Conduct.

Within the last fiscal year, there were no complaints referred to the Discipline Committee from the Professional Conduct Committee, and thus no disciplinary action required. A review of the Discipline Process was conducted as part of an effort to keep the Discipline Committee current and capable to meet its obligations. No amendments or alterations were deemed necessary at this time.

## Program Committee

### **Luncheon Meetings in Support of Advancing Professional Knowledge and Speakers' series.**

This past year we successfully continued hosting virtual sessions and in person which included, technical and non technical. All sessions were held virtually using TEAMS and WEBEX. Our inperson venue was generously sponsored in kind by SaskTel. The facility enabled us to host a hybrid event, virtually and in person.

These luncheons provide members with the opportunity to hear from a broad range of speakers, as well as the opportunity to connect with others in the profession.

Members can greatly assist the on-going success of these luncheons/webinars by recommending speakers and topics that they would find to be of interest, and by attending the luncheons/webinars. Sometimes, the most interesting luncheons are those with topics that differ from one's day-to-day responsibilities.

### **Speakers' Series**

February 16th, 2023, Sharon Koifman  
Increasing productivity through remote work

March 22, 2023. Frank Feather  
The 3 biggest technologies this decade will be what Frank Feather calls a QAIMETA Triad

April 13, 2023, Dr. Aaron Barth  
Dr. Aaron Barth will discuss how IT pros can use the emergence gut feels as a prompt to insert evidence-based tactics that improve decision-making and problem solving skills.

June 8, 2023, Jarrett Emslie, Chief Technology Officer, sMedia  
Digital Analytics and its Impact on Digital Marketing

## Report on Volunteers & Sponsors

**Maria Galati**  
**Executive Director**

### **Volunteers' Report**

CIPS Saskatchewan's continued success has been due to the commitment of our volunteers. This past year, volunteers sat on various committees, including the programs, mentorship, Student Liaison Committee. Most importantly, the volunteers also sit on the CIPS Saskatchewan Board and are responsible for managing the society's business.

Currently our active committees are: Professional Development, Mentor and Student Liaison Committee. This year we saw a strong commitment from the student membership who participated in luncheons and organized a few programs. (Eligible student members are currently enrolled in the CIPS accredited programs from the University of Regina, University of Saskatchewan and SaskPolyTechnic).

We are always looking for volunteers, here's your chance to share your time and knowledge and further the work of CIPS SK to not only our members, but the community. This is also your opportunity to network and gain valuable experience.

*Our sincere thanks to our volunteers for their time and ongoing commitment.*

### **Sponsorship Report**

CIPS Saskatchewan would like to thank SaskTel for their continued support of the IT sector.

The CIPS Saskatchewan sponsors' continued support of the programs demonstrates their leadership in the IT community.

*Our thanks to SaskTel for their financial and in-kind support for both the luncheons and conference.*

### **Scholarship**

We would like to recognize Doug Lawrence, a key figure in the development of CIPS Saskatchewan's Mentorship Program. Doug was the Public Appointee and sat on the CIPS Saskatchewan board of directors for two terms. In his last year, Doug generously created two scholarships (available at SaskPoyTechnic and the University of Saskatchewan) for students in the BIS and CS programs. The scholarship is the Debra Lawrence Scholarship.

*Thank you Doug, for the generosity of your time and the scholarship. We are pleased that you will continue to support the Mentorship program as a committee member.*

## **THANK YOU!**

CIPS Saskatchewan sponsors' continued financial support of the programs demonstrates their leadership in the IT community. This year our sponsors commitment ensured a successful event.

***Our thanks to our sponsors for their continued financial support.***

### **Annual Platinum Sponsor**





2021-2022

**CIPS Saskatchewan AGM Minutes**

**2021-2022**

**Wednesday October 19, 2022**

11:50 Registration

12:00 Welcome and Introduction and land acknowledgement.

1. Confirm Quorum

Quorum was confirmed.

2. Meeting convened; Welcome; Call to Order

Thomas called the Meeting to order at 12:00 pm and acknowledged that the AGM was occurring on Treaty 4 Land.

2.1 Motion to approve agenda.

Abhishek motioned to approve the agenda.

Seconded by: John Winter

**All in favour**, none opposed, no abstainers.

Motion passed.

No Comments or Questions.

2.2. Motion to approve the minutes of the 2020-2021 AGM

Yashu motioned to approve the minutes as circulated and presented.

Seconded by: John Stevenson

Janice noted that there should be a way to note or acknowledge the attendees.

There were no further comments or concerns.

**All in favour**, none opposed, no abstainers.

Motion passed.

Janice Abstained from the vote.

No further questions or comments.

3. Officer's Reports

3.1. President's Report

Thomas Boxall

When I think back on the past year, I think how this has been a year full of challenges and opportunities. We have grown from out of the COVID restrictions and into the Supply Chain issues, and through it all we have proven that IT is up to the task. CIPS Saskatchewan also stepped up the challenges we faced. Through our efforts this year, we have expanded awareness of our organization and made your voices heard with the Government of Saskatchewan, the Universities, and business in general.

I would like to particularly point out some key successes from this year:

This year marked the final year that Doug Lawrence can serve as our Public Appointee. I would like to personally thank Doug once again for his service to CIPS Saskatchewan over his two terms and express how grateful we are for stepping above and beyond what is required of the position of Public Appointee. It is with Doug's help that we were able to launch our Mentorship Program six years ago. Each year has been a great success, and this year is no different. This is why, I'm happy to see that Doug has agreed to stay as a member of our Mentorship Committee, and I look forward to working with him going forward.

I would also like to note John Stevenson's efforts and the launch of the rebranded website and the resulting launch of CIPS National rebrand.

We started off the 2021-2022 year with the launch of the CIPS Saskatchewan rebrand. This included a new, easier to use website, and accompanying social media strategy. We have seen a boost to our online awareness, and an increase in usage of the website. The success of our rebrand has launched the CIPS National rebrand, and we hope to be a leading stakeholder in their rebrand initiative moving forward into 2022-2023.

We successfully ran three webinars as part of our Seminar Series. We were able to pull in three amazing speakers: Nikola Danaylov, David Papp, and Kathy Macdonald. We hope to repeat this success in 2022-2023 year.

CIPS Saskatchewan has been able to reconnect to the Computer Science Student Societies (CSSS) at the University of Saskatchewan and the University of Regina. Years ago, we had a symbiotic relationship with these two organizations as they helped push the CIPS message to university students and professors alike. There are several key components to the future success of the IT industry in Saskatchewan, and students are a critical part of that success.

In conclusion, we were able to accomplish a great deal this year to raise awareness of CIPS Saskatchewan and have our organization better represent our members overall. The work is not done, and we endeavor to continue to push our ideals of ethics and professionalism to the IT Industry, and best meet the ever-changing challenges our clients will face.

There were no questions or comments, so Thomas called on Shaun for the Treasurer's report.

### 3.2. Treasurer's Report

#### **TREASURER**

Shaun Herron

Saskatchewan's IT Professionals

I am pleased to present the financial statements for the period of July 1, 2021 to June 30, 2022. This fiscal year we had our financial statements reviewed and prepared by MNP with assistance from our bookkeeper, Goldene Mills. MNP was approved as a reviewer of the statements at the AGM last year.

Shaun also thanked Goldene for all efforts and aid with management of the finances and record keeping.

CIPS Saskatchewan has posted a gain for the year of \$13,431.00

Reasons for the continued performance include:

3. Membership revenue remains relatively steady and increased over 2020-2021.
4. Continued management of expenses and expense consistency.

CIPS Saskatchewan continues to maintain a healthy asset balance with \$217,859.00 in current assets.

Our provincial chapter continues to make significant strides for CIPS by leveraging alternative membership sources such as the international and immigration communities. Investments into new programs and delivery mechanisms will be a high priority this coming year to ensure we maintain our new international memberships.

Our investments in professional development and engagement increased in 2021-22 and will continue to be a focus for CIPS Saskatchewan. We continue to allocate resources to virtual events and programs to ensure that we build our presence and maintain our commitment to learning.

I would like to thank our Board of Directors, Maria Galati, Executive Director and Goldene Mills our bookkeeper for their assistance this past year. I would also like to thank our President, Thomas Boxall, who leads our organization. The CIPS Saskatchewan Board of Director's dedication has been instrumental in ensuring our financial requirements have been met and the organization continues to thrive.

We have a strong Board of Directors that has been together for many years and that has proven instrumental to the stability of CIPS Saskatchewan. The commitment from the Board of Directors to invest in marketing and refreshed programs will help position CIPS within the competitive landscape of Information Technology professional development. As a Board, we encourage everyone to join the team and volunteer. It is through the efforts of you and others that will see CIPS Saskatchewan into the future.

Comments:

Janice noted a potential discrepancy for the assets between 2021 and 2022 (pg 4 of pdf). Asked or noted for the benefit of 2023.

Saskatchewan's IT Professionals

Shaun acknowledged Janice's references to the assets in question, and that the some were deferred. Goldene elaborated using some of the Auditors input.

This is tied to Memberships, and some of the factors affecting the numbers including the adjustments that are being made that are required for accuracy of maintaining the books for the organization.

Motion to accept Financial Statements John Stevenson

Seconded by: Thomas

**All in favour**, any opposed, any abstainers Goldene Abstained.

**Motion Carried/Passed**

Motion to appoint MNP to conduct review for 2022-2023 by John Stevenson

Seconded by: Thomas

**All in favour**, any opposed, any abstainers Goldene Abstained

**Motion Carried/Passed do MNP will continue their role.**

Questions or comments

Quick Comments from Thomas, that he is happy with MNP's efforts in aiding us to audit and maintain. Janice would like to see us follow-up with the recommendations from MNP.

#### 4. Election of Board Members

Thomas outlined how members got involved and the existing processes as a result, we need the members to approve the nominations and votes for approval.

Jane was provided the opportunity to speak to the board and membership. She acknowledged this would provide an opportunity to give back and some of the difficulties she encountered during her experience in the mentorship program.

##### 4.1 Elect new members

Jane Obi-Ezumah is a certified member and holds her I.S.P. She has been a member since 2019.

She currently works at the Government of Saskatchewan as a project manager. This past year, Jane participated in the CIPS Mentorship program as a Mentor.

Motion to elect Jane Obi-Ezumah by Abhishek.

Seconded by: Janice Muir

All in favour, any opposed, any abstainers

**Motion was Carried/Passed**

No questions or comments.

Everyone welcomed Jane to the Board.

Thomas proceeded to present the names of the Board Members.

#### **Executive**

John Stevenson, I.S.P., ITCP Past President

Thomas Boxall, I.S.P., ITCP President

Yashu Bither, I.S.P., ITCP, Interim Vice President

Shaun Herron, I.S.P., ITCP Treasurer

Bev Gooding, FCIPS, I.S.P.,(ret) Registrar

John Winter, I.S.P. Secretary

Susan Sutherland, Public Appointee

#### **Directors**

Trevor McDonald I.S.P., ITCP

Michael Oleru I.S.P.

Abhishek Saksena I.S.P.

Paul Izuchukwu Anekwe, I.S.P.

Titilola (Lola) Adesuyi I.S.P.

Jane Obi-Ezumah, I.S.P.

#### 5. Registrar Report

##### **Registrar: Beverley Gooding, FCIPS, I.S.P. (ret.)**

Bev stated, there has been a decline in membership, greater in the Non certified. Bev walked us through the breakdown in Membership and factors.

#### **Registrar's Report**

## from July 1, 2021 to June 30, 2022

Our membership declined every month in the past fiscal year, from July 1, 2021 to June 30, 2022.

The total membership declined just over 25% . The greatest decline was with the Non-Certified members at @49%. The Certified classification and Student Members both declined by @17%. The only class increase was the Candidate classification which increased @10%

Breakdown of CIPS Saskatchewan membership from the beginning to the end of the fiscal year

Certified	612	505	-107	17.48%
Non-Certified	282	144	-138	48.93%
Candidate	29	32	3	10.34%
Students	93	77	-16	17.20%
Totals*	1016	758	-258	25.40%

\*Numbers derived from monthly status reports, takes into account dropped members as well as new members. Yielding net members in each type.

New members joined but they did not outweigh the dropped members. This definitely is a trend that must be improved and rectified. COVID-19 more than likely still had an affect on the membership, especially for applicants from foreign countries. Many foreign members relinquished their designation as it seemed there was little opportunity for employment if they were able to enter Canada.

Most of the Provincial bodies gained members. CIPS Manitoba gained 96 members, CIPS Ontario gained 63, smaller Provincial bodies made slight gains in membership.

Percentage of members for each CIPS Provincial Body at the end of the last fiscal year

CIPS Saskatchewan	35.40%*	CIPS Nova Scotia	2.99%
CIPS Ontario	20.22%	CIPS Quebec	1.78%
CIPS Alberta	18.35%	CIPS New Brunswick	1.73%
CIPS Manitoba	10.32%	CIPS Newfoundland/Labrador	1.03%
CIPS British Columbia	7.57%	CIPS Prince Edward Island	0.61%

\*10% decrease from last fiscal year

Our challenge to attract and maintain members remains the same as in the previous year. The value of membership for members and applicants from foreign countries as well as Canada must be very visible. It is imperative to maintain, improve, and develop programs that will engage current members as well as encourage new membership. Employers must also be made aware of the advantage of hiring a person that holds our certification(s).

One initiative put forward, that we have opportunities for any member to become a committee volunteer. Feel free to reach out to the board and share experiences to help make our organization better.

Abhishek called for people to join the mentorship program, Thomas seconded that, John added there is as much reward for the mentors in this program as there is for the mentees.

There were no other comments or concerns, Thomas thanked Bev for her report.

6. Other Business

There was no other business to review

7. Questions / discussion arising from the floor

Opened floor to membership for questions.

- Aabshar Imam What are the programs that would help others to learn about the culture?
- Thomas provided these options, reach out to CIPS SK (website) for help and information. Mentorship Program was designed to help with this. Tech talent program (Pathway), SINP program, Professional development program, typically virtual events are all good avenues to explore.
- Experience is king in the job-market, and volunteering brings a lot of good experience. Thomas referenced our CIPS Sites again.
- Thomas brought notice to upcoming events, First week in November IT/IS professionalism week. Recommends using Organizations involved, as opportunities to promote CIPS.
- Thomas indicated a final call for questions or comments.
- Janice commented on the benefits of the organization (CIPS)
- Sanil pointed to added value. Lot of changes i.e Cloud Computing. Learning opportunities.
- Thomas addressed Professional Development Committee, anyone that may be interested in presenting. Referenced Sask Polytech, U of S and U of R.
- Aabashar - How many Mentors do we have? Take Away (Answer)
- John Stevenson congratulated the new CIPS Fellow, Bev Gooding, we've been blessed to have her contributing to CIPS SK for quite some time. Thanks for your contribution. Bev expressed her gratitude for the distinction and opportunity to contribute.
- Yashu noted the Queens Jubilee award, based on volunteerism, it's good for volunteers and the organization, greater connection to the community at large.
- Thomas thanked everyone for attending and for their contributions which contribute to the increased the value of our organization.

8. Adjournment

8.1 Motion: Adjourn 2021-2022 AGM meeting by Yashu at 12:56 PM  
Date and time: October 19, 2022

**Canadian Information Processing Society of Saskatchewan Inc.**  
**Financial Statements**  
*June 30, 2023*



## Independent Practitioner's Review Engagement Report

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To the Members of Canadian Information Processing Society of Saskatchewan Inc.:

We have reviewed the accompanying financial statements of Canadian Information Processing Society of Saskatchewan Inc. that comprise the statement of financial position as at June 30, 2023, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Information Processing Society of Saskatchewan Inc. as at June 30, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan

October 19, 2023

  
Chartered Professional Accountants

**Canadian Information Processing Society of Saskatchewan Inc.**  
**Statement of Financial Position**

*As at June 30, 2023*

	<b>2023</b>	<b>2022</b>
<b>Assets</b>		
<b>Current</b>		
Cash	8,060	235,704
Accounts receivable	14,845	9,965
Investments (Note 3)	55,000	-
Restricted cash (Note 4)	5,000	-
Prepaid expenses and deposits	54,257	58,250
	<b>137,162</b>	<b>303,919</b>
<b>Capital assets (Note 5)</b>	<b>364</b>	<b>-</b>
<b>Investments (Note 3)</b>	<b>170,000</b>	<b>-</b>
	<b>307,526</b>	<b>303,919</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	7,770	6,556
Deferred revenue	87,834	79,505
	<b>95,604</b>	<b>86,061</b>
<b>Net Assets</b>	<b>211,922</b>	<b>217,858</b>
	<b>307,526</b>	<b>303,919</b>

Approved on behalf of the Board of Directors

\_\_\_\_\_  
 Director

*The accompanying notes are an integral part of these financial statements*

**Canadian Information Processing Society of Saskatchewan Inc.**  
**Statement of Operations and Changes in Net Assets**

*For the year ended June 30, 2023*

	<b>2023</b>	<b>2022</b>
<b>Revenue</b>		
Memberships	143,478	188,321
Grant revenue	15,000	27,000
Investments	4,162	179
Sponsorship	3,000	3,000
Scholarships	1,000	-
	<b>166,640</b>	<b>218,500</b>
<b>Expenses</b>		
Membership fees	83,178	114,341
Contracted services	33,443	32,926
Mentorship project	16,500	22,000
Conferences	15,250	12,000
Advertising	12,737	13,903
Professional fees	5,730	6,388
Office supplies	1,255	1,011
Telephone	1,220	1,213
Scholarships	1,000	-
Insurance	680	633
Travel	487	47
Amortization	446	98
Bank charges and interest	250	246
Postage	237	263
Student Program	163	-
	<b>172,576</b>	<b>205,069</b>
<b>(Deficiency) excess of revenue over expenses</b>	<b>(5,936)</b>	<b>13,431</b>
<b>Net assets, beginning of year</b>	<b>217,858</b>	<b>204,427</b>
<b>Net assets, end of year</b>	<b>211,922</b>	<b>217,858</b>

*The accompanying notes are an integral part of these financial statements*

**Canadian Information Processing Society of Saskatchewan Inc.**  
**Statement of Cash Flows**  
*For the year ended June 30, 2023*

	<b>2023</b>	<b>2022</b>
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
(Deficiency) excess of revenue over expenses	<b>(5,936)</b>	13,431
Amortization	<b>446</b>	98
	<b>(5,490)</b>	13,529
Changes in working capital accounts		
Accounts receivable	<b>(4,880)</b>	409
Prepaid expenses and deposits	<b>3,993</b>	9,887
Accounts payable and accruals	<b>1,214</b>	316
Deferred contributions	<b>8,329</b>	(27,432)
	<b>3,166</b>	(3,291)
<b>Investing</b>		
Purchase of capital assets	<b>(810)</b>	-
Purchase of investments	<b>(225,000)</b>	-
	<b>(225,810)</b>	-
<b>Increase (decrease) in cash resources</b>	<b>(222,644)</b>	(3,291)
<b>Cash resources, beginning of year</b>	<b>235,704</b>	238,995
<b>Cash resources, end of year</b>	<b>13,060</b>	235,704
<b>Cash resources are composed of:</b>		
Cash	<b>8,060</b>	235,704
Restricted cash	<b>5,000</b>	-
	<b>13,060</b>	235,704

*The accompanying notes are an integral part of these financial statements*

# Canadian Information Processing Society of Saskatchewan Inc.

## Notes to the Financial Statements

For the year ended June 30, 2023

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### 1. Incorporation and nature of the organization

Canadian Information Processing Society of Saskatchewan Inc. (the "Organization") is incorporated under the Non-Profit Corporations Act of Saskatchewan. Under present legislation, no income taxes are payable on the reported income of such operations. The purpose of Canadian Information Processing Society of Saskatchewan Inc. is to bring reliability and creditability to certified information and technology professionals, and to provide resources for these individuals through their memberships in the organization.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

#### ***Cash and cash equivalents***

Cash and cash equivalents include cash, term deposits and marketable securities with initial maturities of three months or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

#### ***Capital assets***

Purchased capital assets are recorded at cost. Amortization is provided using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives.

	<b>Rate</b>
Computer equipment	55 %

#### ***Revenue recognition***

The Organization follows the deferral method of accounting for contributions. Membership fees are recognized on a straight-line basis over the term of the memberships. Grant and scholarship funding is recognized as the related expenditures are incurred, in accordance with the contracts. Sponsorship, fundraising and interest revenue is recognized in the fiscal year in which it relates.

#### ***Financial instruments***

The Organization recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

#### ***Arm's length financial instruments***

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

All financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

# Canadian Information Processing Society of Saskatchewan Inc.

## Notes to the Financial Statements

*For the year ended June 30, 2023*

### 3. Investments

	2023	2022
<b>Current investments</b>		
GIC - bearing interest at 4.75%, matures March 2024	5,000	-
GIC - bearing interest at 4.75%, matures March 2024	50,000	-
	55,000	-
<b>Long-term investments</b>		
GIC - bearing interest at 4.55%, matures March 2025	100,000	-
GIC - bearing interest at 4.90%, matures November 2025	70,000	-
	170,000	-
	225,000	-

### 4. Restricted cash

During the year, the Organization received \$6,000 of scholarship funding from a member. The use of this funding is restricted for future scholarships to University of Saskatchewan and Saskatchewan Polytechnic students. During the year, \$1,000 in scholarships were awarded, and \$5,000 remains in restricted cash and deferred revenue.

### 5. Capital assets

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Computer equipment	1,479	1,115	364	-
			364	-

### 6. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

#### **Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Organization is exposed to interest rate price risk on its investments as they are at fixed rates. The Organization's term investments with fixed rates ranging from 4.55% - 4.90%, mature between March 2024 and November 2025.